

TOWN OF EAST HARTFORD

**CONSOLIDATED ANNUAL PERFORMANCE
& EVALUATION REPORT**

***COMMUNITY DEVELOPMENT BLOCK GRANT
40th PROGRAM YEAR***

SEPTEMBER 1, 2014—AUGUST 31, 2015

November 19, 2015

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CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

EXECUTIVE SUMMARY

SEPTEMBER 1, 2014 – AUGUST 31, 2015

The purpose of the current Consolidated Annual Performance and Evaluation Report (CAPER) is to inform the Town government, the East Hartford community, and the U.S. Department of Housing and Urban Development (HUD) of the accomplishments funded by the Town's Community Development Block Grant (CDBG) for the 40th Program Year that ended August 31, 2015. Highlights of the 40th Program Year include:

- public service agencies in the community as well as human service departments within Town government provided a range of social services to 1,347 town residents, the majority of them from low income households;
- the installation of an emergency generator at the East Hartford Housing Authority's Community Room serving Hockanum Park and Shea Gardens residents;
- the installation of an emergency generator at the East Hartford Housing Authority's Community Room serving the Veterans Terrace and Veterans Terrace Extension residents; and
- housing rehabilitation, including roof and furnace replacement, was carried out in 16 units of low and moderate income housing throughout town.

In total, \$621,234 in Block Grant funds were spent on all activities during the 40th Program Year. One hundred percent was spent on activities that benefited low and moderate income town residents (a percentage that exceeds HUD's requirement that 70% of funds be spent on behalf of this demographic). Expenditures for public services totaled \$78,336 and were below the 15% cap permitted by the program. Administrative expenses totaled \$106,789 and were below the 20% cap allowed by the program. The Town spent its CDBG dollars in a timely fashion. On July 3, 2015, its "Timeliness Test Date," the Town's draw ratio was 1.48. This was below HUD's ceiling of 1.5.

The full CAPER was on public display at the Raymond Library, the Town Clerk's Office, and the Grants Administration Office for the period of October 21, 2015 through November 5, 2015. The Executive Summary was posted on the Town's website at www.easthartfordct.gov. The public was invited to submit questions or comments to the Grants Administration Office (contact Laura Rozza, Assistant Grants Administrator, at (860) 291-7306). In addition, a public hearing was held on November 9, 2015 at East Hartford Town Hall at 11:00 a.m. in the Welling Conference Room (which is handicapped accessible) at which time the public was invited to comment on the CAPER and the future housing and community development needs of East Hartford.

SECTION I



PUBLIC NOTICES

**LEGAL NOTICE
TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM
ADVERTISEMENT OF PUBLIC HEARING
&
PUBLIC REVIEW OF
CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION
REPORT (CAPER)**

Public notice is hereby given that the Consolidated Annual Performance and Evaluation Report (CAPER) describing 40th Program Year Community Development Block Grant (CDBG) funded activities undertaken from September 1, 2014 through August 31, 2015 is available for public review.

The report may be examined from October 21, 2015 through November 5, 2015 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday at the East Hartford Town Clerk's Office, 740 Main Street, East Hartford, the Grants Administration Office, 740 Main Street, East Hartford, and the Raymond Library, 840 Main Street, East Hartford (all locations are handicapped accessible). The report will be submitted to the U.S. Housing and Urban Development Hartford Area Field Office by November 19, 2015.

The Town of East Hartford will hold a public information meeting at which time citizens and community organizations are invited to review and comment on the completed 40th Year (2014-2015) CAPER.

In addition, the Town will be seeking to obtain the views of citizens and community organizations on housing and community development needs, including non-housing community development needs, in advance of the development of the Town's CDBG Action Plan for the 42nd Program Year starting September 1, 2016.

The public hearing will be held on Monday, November 9, 2015, at 11:00 a.m. in the Town Hall Welting Conference Room (handicapped accessible) located at 740 Main Street, East Hartford on the second floor. Citizens and organizations are invited to comment at this public hearing. Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7306 tres dias de negocios antes de una audiencia publica.

For additional information regarding CDBG, call (860) 291-7306 (TTY/TDD users call Relay Connecticut 1-800-842-9710 or 7-1-1) or visit the Grants Administration Office, 740 Main Street, East Hartford, CT 06108, Monday through Friday, 8:30 a.m. - 4:30 p.m.

Laura Rozza
Assistant Grants Administrator

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

(860) 291-7364
FAX (860) 289-8394

GRANTS ADMINISTRATION

PRESS RELEASE

For Immediate Release

CONTACT: Laura Rozza
Assistant Grants Administrator
(860) 291-7306

October 20, 2015

Upcoming Public Hearing on Town's 2014-2015 Community Development Block Grant Consolidated Annual Performance and Evaluation Report - Available for Public Review from October 21, 2015 – November 5, 2015

The Consolidated Annual Performance and Evaluation Report (CAPER) is available for public review prior to submission to the U.S. Department of Housing and Urban Development (HUD). The report summarizes all the Community Development Block Grant (CDBG) program activities undertaken during the 40th Program Year between September 1, 2014 and August 31, 2015. The report will be submitted to HUD by November 19, 2015.

Copies of the draft version of the report will be available at the Grants Administration Office in East Hartford Town Hall, 740 Main Street, the Town Clerk's Office, 740 Main Street and the Raymond Library, 840 Main Street, East Hartford (all handicapped accessible) from October 21, 2015 through November 5, 2015.

On Monday, November 9, 2015, at 11:00 a.m. in the Town Hall Welling Conference Room (handicapped accessible), located at 740 Main Street, East Hartford, a public hearing will be held at which time citizens and community organizations are invited to comment on the 40th year CAPER and state their views on housing and community development needs prior to the development of the Town's CDBG Action Plan for the 42nd Program Year starting September 1, 2016. *Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7306 tres dias de negocios antes de una audiencia publica.*

Any questions or comments should be directed to Laura Rozza, Assistant Grants Administrator, Grants Administration Office, 740 Main Street, East Hartford or by calling (860) 291-7306, Monday through Friday, 8:30 a.m.-4:30 p.m. TTY/TDD users may call Relay Connecticut 1-800-842-9710 or 7-1-1 or visit the Grants Administration Office in Town Hall, 740 Main Street, East Hartford, CT 06108, Monday through Friday, 8:30 a.m.-4:30 p.m.



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2014
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	767,993.78
02 ENTITLEMENT GRANT	547,539.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,315,532.78

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	514,445.34
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	514,445.34
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	106,788.76
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	621,234.10
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	694,298.68

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	86,273.85
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	428,171.49
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	514,445.34
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2012 PY: 2013 PY: 2014
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,321,837.68
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,321,837.68
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	78,335.50
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	4,782.75
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	3,573.25
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	79,545.00
32 ENTITLEMENT GRANT	547,539.00
33 PRIOR YEAR PROGRAM INCOME	24,568.60
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	572,107.60
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.90%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	106,788.76
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	106,788.76
42 ENTITLEMENT GRANT	547,539.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	547,539.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.50%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	1	1399	Housing Rehabilitation- Multi-Family	14B	LMH	\$149.22
2012	8	1410	Housing Rehabilitation-Multi-Family	14B	LMH	\$48,305.00
2013	10	1425	Housing Rehabilitation - Multi-Family	14B	LMH	\$34,857.79
2014	10	1438	Housing Rehabilitation - Multi-Family	14B	LMH	\$2,961.84
						14B Matrix Code \$86,273.85
Total						\$86,273.85

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	9	1413	5748781	Kiosk/Public Signage	03	LMA	\$1,831.92
2011	9	1413	5753524	Kiosk/Public Signage	03	LMA	\$2,167.23
2011	9	1413	5758982	Kiosk/Public Signage	03	LMA	\$42,491.92
2011	9	1413	5767872	Kiosk/Public Signage	03	LMA	\$659.55
2011	9	1413	5778248	Kiosk/Public Signage	03	LMA	\$1,187.50
2011	9	1413	5820824	Kiosk/Public Signage	03	LMA	\$22,990.00
2012	9	1428	5748781	Kiosk/Public Signage	03	LMA	\$157.75
2012	9	1428	5758982	Kiosk/Public Signage	03	LMA	\$1,450.00
2012	9	1428	5767872	Kiosk/Public Signage	03	LMA	\$1,942.80
2012	9	1428	5778248	Kiosk/Public Signage	03	LMA	\$2,314.17
2012	9	1428	5789309	Kiosk/Public Signage	03	LMA	\$1,975.49
2012	9	1428	5796897	Kiosk/Public Signage	03	LMA	\$932.16
2012	9	1428	5806757	Kiosk/Public Signage	03	LMA	\$1,254.40
2012	9	1428	5813649	Kiosk/Public Signage	03	LMA	\$932.16
2012	9	1428	5824484	Kiosk/Public Signage	03	LMA	\$932.16
2012	9	1428	5835351	Kiosk/Public Signage	03	LMA	\$1,154.19
2012	9	1428	5843543	Kiosk/Public Signage	03	LMA	\$951.12
						03 Matrix Code \$85,324.52	
2013	11	1426	5748781	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$915.96
2013	11	1426	5753524	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$1,260.72
2013	11	1426	5758982	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$877.26
2013	11	1426	5778248	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$44,365.00
2013	11	1426	5789309	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$1,846.42
2013	11	1426	5796897	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$473.10
2014	11	1439	5820824	Hockanum Park Community Room Generator	03E	LMC	\$45,000.00
						03E Matrix Code \$94,738.46	
2009	14	1442	5813649	Playscape- Alumni Park	03F	LMA	\$310.72
2009	14	1442	5824484	Playscape- Alumni Park	03F	LMA	\$310.72
2009	14	1442	5835351	Playscape- Alumni Park	03F	LMA	\$177.84
2013	12	1457	5835351	Playscape- Alumni Park	03F	LMA	\$206.89
2013	12	1457	5843543	Playscape- Alumni Park	03F	LMA	\$317.04
						03F Matrix Code \$1,323.21	
2014	3	1431	5806757	East Hartford Community Shelter	05	LMC	\$27,735.93
2014	3	1431	5820824	East Hartford Community Shelter	05	LMC	\$7,264.07
2014	5	1433	5778248	Friendship Center Free Hot Meal Program	05	LMC	\$2,250.00
2014	5	1433	5806757	Friendship Center Free Hot Meal Program	05	LMC	\$3,000.00
2014	5	1433	5843543	Friendship Center Free Hot Meal Program	05	LMC	\$3,750.00
						05 Matrix Code \$44,000.00	
2013	2	1417	5748781	Senior Support Services	05A	LMC	\$840.50



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	2	1417	5753524	Senior Support Services	05A	LMC	\$1,025.00
2013	2	1417	5758982	Senior Support Services	05A	LMC	\$738.00
2013	2	1417	5767872	Senior Support Services	05A	LMC	\$369.00
2013	2	1417	5778248	Senior Support Services	05A	LMC	\$522.75
2013	2	1417	5789309	Senior Support Services	05A	LMC	\$78.00
2014	2	1430	5789309	Senior Support Services	05A	LMC	\$291.00
2014	2	1430	5796897	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5806757	Senior Support Services	05A	LMC	\$1,004.50
2014	2	1430	5813649	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5824484	Senior Support Services	05A	LMC	\$809.75
2014	2	1430	5835351	Senior Support Services	05A	LMC	\$779.00
2014	2	1430	5843543	Senior Support Services	05A	LMC	\$738.00
					05A	Matrix Code	\$8,835.50
2014	7	1435	5767872	Bilingual Counselor	05D	LMC	\$276.00
2014	7	1435	5778248	Bilingual Counselor	05D	LMC	\$336.00
2014	7	1435	5789309	Bilingual Counselor	05D	LMC	\$300.00
2014	7	1435	5806757	Bilingual Counselor	05D	LMC	\$768.00
2014	7	1435	5813649	Bilingual Counselor	05D	LMC	\$360.00
2014	7	1435	5820824	Bilingual Counselor	05D	LMC	\$480.00
2014	7	1435	5835351	Bilingual Counselor	05D	LMC	\$384.00
2014	7	1435	5843543	Bilingual Counselor	05D	LMC	\$96.00
					05D	Matrix Code	\$3,000.00
2014	6	1434	5806757	Interval House	05G	LMC	\$5,000.00
					05G	Matrix Code	\$5,000.00
2014	4	1432	5778248	Fair Housing	05J	LMC	\$5,034.46
2014	4	1432	5796897	Fair Housing	05J	LMC	\$3,689.71
2014	4	1432	5820824	Fair Housing	05J	LMC	\$3,608.48
2014	4	1432	5835351	Fair Housing	05J	LMC	\$167.35
					05J	Matrix Code	\$12,500.00
2014	8	1436	5789309	InterCommunity, Inc.	05O	LMC	\$3,946.80
2014	8	1436	5813649	InterCommunity, Inc.	05O	LMC	\$1,053.20
					05O	Matrix Code	\$5,000.00
2012	7	1409	5748781	Housing Rehabilitation- Single Family	14A	LMH	\$5,099.19
2012	7	1409	5753524	Housing Rehabilitation- Single Family	14A	LMH	\$8,767.41
2012	7	1409	5758982	Housing Rehabilitation- Single Family	14A	LMH	\$5,622.39
2012	7	1409	5767872	Housing Rehabilitation- Single Family	14A	LMH	\$7,422.78
2012	7	1409	5778248	Housing Rehabilitation- Single Family	14A	LMH	\$8,195.82
2012	7	1409	5789309	Housing Rehabilitation- Single Family	14A	LMH	\$5,251.84
2012	7	1409	5796897	Housing Rehabilitation- Single Family	14A	LMH	\$2,824.32
2012	7	1409	5806757	Housing Rehabilitation- Single Family	14A	LMH	\$12,409.99
2012	7	1409	5813649	Housing Rehabilitation- Single Family	14A	LMH	\$11,961.32
2012	7	1409	5820824	Housing Rehabilitation- Single Family	14A	LMH	\$12,358.98
2012	7	1409	5824484	Housing Rehabilitation- Single Family	14A	LMH	\$3,107.20
2012	7	1409	5835351	Housing Rehabilitation- Single Family	14A	LMH	\$37,034.46
2012	7	1409	5843543	Housing Rehabilitation- Single Family	14A	LMH	\$11,164.61
2013	9	1424	5746385	Housing Rehabilitation - Single Family	14A	LMH	\$8,600.00
2013	9	1424	5768164	Housing Rehabilitation - Single Family	14A	LMH	\$8,143.60
2013	9	1424	5781984	Housing Rehabilitation - Single Family	14A	LMH	\$7,825.00
2013	9	1424	5843543	Housing Rehabilitation - Single Family	14A	LMH	\$12,660.89
					14A	Matrix Code	\$168,449.80
Total							\$428,171.49

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	3	1431	5806757	East Hartford Community Shelter	05	LMC	\$27,735.93
2014	3	1431	5820824	East Hartford Community Shelter	05	LMC	\$7,264.07
2014	5	1433	5778248	Friendship Center Free Hot Meal Program	05	LMC	\$2,250.00
2014	5	1433	5806757	Friendship Center Free Hot Meal Program	05	LMC	\$3,000.00
2014	5	1433	5843543	Friendship Center Free Hot Meal Program	05	LMC	\$3,750.00
					05	Matrix Code	\$44,000.00
2013	2	1417	5748781	Senior Support Services	05A	LMC	\$840.50
2013	2	1417	5753524	Senior Support Services	05A	LMC	\$1,025.00
2013	2	1417	5758982	Senior Support Services	05A	LMC	\$738.00
2013	2	1417	5767872	Senior Support Services	05A	LMC	\$369.00
2013	2	1417	5778248	Senior Support Services	05A	LMC	\$522.75
2013	2	1417	5789309	Senior Support Services	05A	LMC	\$78.00
2014	2	1430	5789309	Senior Support Services	05A	LMC	\$291.00
2014	2	1430	5796897	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5806757	Senior Support Services	05A	LMC	\$1,004.50
2014	2	1430	5813649	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5824484	Senior Support Services	05A	LMC	\$809.75
2014	2	1430	5835351	Senior Support Services	05A	LMC	\$779.00
2014	2	1430	5843543	Senior Support Services	05A	LMC	\$738.00
					05A	Matrix Code	\$8,835.50
2014	7	1435	5767872	Bilingual Counselor	05D	LMC	\$276.00
2014	7	1435	5778248	Bilingual Counselor	05D	LMC	\$336.00
2014	7	1435	5789309	Bilingual Counselor	05D	LMC	\$300.00
2014	7	1435	5806757	Bilingual Counselor	05D	LMC	\$768.00
2014	7	1435	5813649	Bilingual Counselor	05D	LMC	\$360.00
2014	7	1435	5820824	Bilingual Counselor	05D	LMC	\$480.00
2014	7	1435	5835351	Bilingual Counselor	05D	LMC	\$384.00
2014	7	1435	5843543	Bilingual Counselor	05D	LMC	\$96.00
					05D	Matrix Code	\$3,000.00
2014	6	1434	5806757	Interval House	05G	LMC	\$5,000.00
					05G	Matrix Code	\$5,000.00
2014	4	1432	5778248	Fair Housing	05J	LMC	\$5,034.46
2014	4	1432	5796897	Fair Housing	05J	LMC	\$3,689.71
2014	4	1432	5820824	Fair Housing	05J	LMC	\$3,608.48
2014	4	1432	5835351	Fair Housing	05J	LMC	\$167.35
					05J	Matrix Code	\$12,500.00
2014	8	1436	5789309	InterCommunity, Inc.	05O	LMC	\$3,946.80
2014	8	1436	5813649	InterCommunity, Inc.	05O	LMC	\$1,053.20
					05O	Matrix Code	\$5,000.00
Total							\$78,335.50

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	1429	5748781	Program Administration 40PY	21A		\$4,558.28
2014	1	1429	5753524	Program Administration 40PY	21A		\$5,436.48
2014	1	1429	5758982	Program Administration 40PY	21A		\$5,668.89
2014	1	1429	5767872	Program Administration 40PY	21A		\$6,713.50
2014	1	1429	5778248	Program Administration 40PY	21A		\$14,813.87
2014	1	1429	5789309	Program Administration 40PY	21A		\$4,936.59
2014	1	1429	5796897	Program Administration 40PY	21A		\$8,597.93
2014	1	1429	5806757	Program Administration 40PY	21A		\$4,237.25
2014	1	1429	5813649	Program Administration 40PY	21A		\$13,717.13
2014	1	1429	5820824	Program Administration 40PY	21A		\$13,180.25
2014	1	1429	5824484	Program Administration 40PY	21A		\$1,553.59



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	1429	5835351	Program Administration 40PY	21A		\$17,566.92
2014	1	1429	5843543	Program Administration 40PY	21A		\$5,808.08
Total					21A	Matrix Code	\$106,788.76

FINANCIAL SUMMARY ATTACHMENT

A. Program Income

1.)	Total Program Income to Revolving Funds from Housing Rehabilitation Activities	September 1, 2014- August 31, 2015
	First Niagara	\$ <u>24,568.60</u>
	Total	\$ <u>24,568.60</u>
2.)	Float Funded	N/A
3.)	Other Loan Payments by Category	N/A
4.)	Income Received from Sale of Property	N/A

B. Prior Period Adjustments \$ 0

C. Loans and Other Receivables

1.)	Float-Funded Activities Outstanding as of Reporting Period	N/A
2a.)	Total Number of Loans Outstanding & Balance Owed at End of Reporting Period	
	<ul style="list-style-type: none"> • <i>Single-Unit Housing Rehabilitation Revolving Fund</i> Number of Loans Outstanding <u>0</u> <u>Balance as of August 31, 2015</u> Webster Bank (CHIF) \$ <u>0</u> • <i>Multi-Unit Housing Rehab. Revolving Fund</i> Number of Loans Outstanding <u>0</u> <u>Balance Owed as of August 31, 2015</u> Webster Bank (CHIF) \$ <u>0</u> 	
2b.)	Total Number of Deferred Loans Outstanding & Balance Owed at End of Reporting Period	
	<ul style="list-style-type: none"> • <i>Housing Rehabilitation: Number of Loans Outstanding; payable upon sale or transfer of property</i> <u>189</u> <u>Balance Owed as of 8/31/15</u> \$<u>1,602,146.89</u> 	

- *Housing Rehabilitation:* Number of Loans Outstanding; loans forgiven 20% per year for five (5) years
Balance Owed as of 8/31/15 \$ 0

- *Commercial Rehab. Deferred Loans* Number of Loans Outstanding
Balance Owed as of 8/31/15 \$ 12,019.85
 Terms of Deferral – 10 years - 4 properties

3.) None

4.) None

5a.) All lump sum drawdowns are received by Webster Bank.

5b.)

Dollar Amount of Drawdown	Date of Deposit in Webster Bank
15,763.49	11/07/2014
20,348.46	11/21/2014
57,448.35	12/10/2014
37,180.05	01/09/2015
71,521.18	02/13/2015
32,406.98	02/13/2015
24,458.63	03/17/2015
29,132.94	04/10/2015
70,132.70	05/07/2015
32,708.64	06/01/2015
104,881.78	06/23/2015
7,024.14	07/09/2015
57,855.38	08/10/2015
35,802.78	09/02/2015

5c.) The Town of East Hartford advances funds to its CDBG program. These funds are repaid on a regular basis through drawdowns.

5d.) 100%

D. Reconciliation of Line(s) of Credit (LOC) and Cash Balances to Unexpended Balance of CDBG funds shown on CAPER

UNEXPENDED BALANCE SHOWN ON CAPER (line 16 of Preliminary Unadjusted Financial Summary) \$ 694,298.68

RECONCILIATION:

ADD:

LOC balance: \$ 164,406.03

Cash on hand:

Grantee Program Account \$ 0

Subrecipients program Accounts \$ 0

Revolving Fund Cash Balances \$ 6,922.00

Section 108 Cash Balances \$ 0

SUBTRACT:

Grantee CDBG Program Liabilities \$ 0

Subrecipient CDBG Program Liabilities \$ 0

TOTAL RECONCILING BALANCE: \$ 865,626.71

UNRECONCILED DIFFERENCE \$ 0

E. Calculation of Balance of Unprogrammed Funds

Amount of funds available during the reporting period (from line 8 of Financial Summary) \$ 1,315,532.78

Add: Income expected but not yet realized \$ 0

SUBTOTAL \$ 1,315,532.78

Less: Total budgeted amount on Financial Summary (1,315,532.78)

UNPROGRAMMED BALANCE \$ 0

PRELIMINARY UNADJUSTED



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	767,993.78
02 ENTITLEMENT GRANT	547,539.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,315,532.78

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	514,445.34
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	514,445.34
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	106,788.76
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	621,234.10
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	694,298.68

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	428,171.49
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	428,171.49
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	83.23%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2012 PY: 2013 PY: 2014
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	78,335.50
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	78,335.50
32 ENTITLEMENT GRANT	547,539.00
33 PRIOR YEAR PROGRAM INCOME	24,568.60
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	572,107.60
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.69%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	106,788.76
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	106,788.76
42 ENTITLEMENT GRANT	547,539.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	547,539.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.50%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	1	1399	Housing Rehabilitation- Multi-Family	14B	LMH	\$149.22
2012	8	1410	Housing Rehabilitation-Multi-Family	14B	LMH	\$48,305.00
2013	10	1425	Housing Rehabilitation - Multi-Family	14B	LMH	\$34,857.79
2014	10	1438	Housing Rehabilitation - Multi-Family	14B	LMH	\$2,961.84
				14B	Matrix Code	\$86,273.85
Total						\$86,273.85

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2011	9	1413	5748781	Kiosk/Public Signage	03	LMA	\$1,831.92
2011	9	1413	5753524	Kiosk/Public Signage	03	LMA	\$2,167.23
2011	9	1413	5758982	Kiosk/Public Signage	03	LMA	\$42,491.92
2011	9	1413	5767872	Kiosk/Public Signage	03	LMA	\$659.55
2011	9	1413	5778248	Kiosk/Public Signage	03	LMA	\$1,187.50
2011	9	1413	5820824	Kiosk/Public Signage	03	LMA	\$22,990.00
2012	9	1428	5748781	Kiosk/Public Signage	03	LMA	\$157.75
2012	9	1428	5758982	Kiosk/Public Signage	03	LMA	\$1,450.00
2012	9	1428	5767872	Kiosk/Public Signage	03	LMA	\$1,942.80
2012	9	1428	5778248	Kiosk/Public Signage	03	LMA	\$2,314.17
2012	9	1428	5789309	Kiosk/Public Signage	03	LMA	\$1,975.49
2012	9	1428	5796897	Kiosk/Public Signage	03	LMA	\$932.16
2012	9	1428	5806757	Kiosk/Public Signage	03	LMA	\$1,254.40
2012	9	1428	5813649	Kiosk/Public Signage	03	LMA	\$932.16
2012	9	1428	5824484	Kiosk/Public Signage	03	LMA	\$932.16
2012	9	1428	5835351	Kiosk/Public Signage	03	LMA	\$1,154.19
2012	9	1428	5843543	Kiosk/Public Signage	03	LMA	\$951.12
					03	Matrix Code	\$85,324.52
2013	11	1426	5748781	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$915.96
2013	11	1426	5753524	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$1,260.72
2013	11	1426	5758982	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$877.26
2013	11	1426	5778248	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$44,365.00
2013	11	1426	5789309	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$1,846.42
2013	11	1426	5796897	Veterans Terrace & Extension Community Room Generator	03E	LMC	\$473.10
2014	11	1439	5820824	Hockanum Park Community Room Generator	03E	LMC	\$45,000.00
					03E	Matrix Code	\$94,738.46
2009	14	1442	5813649	Playscape- Alumni Park	03F	LMA	\$310.72
2009	14	1442	5824484	Playscape- Alumni Park	03F	LMA	\$310.72
2009	14	1442	5835351	Playscape- Alumni Park	03F	LMA	\$177.84
2013	12	1457	5835351	Playscape- Alumni Park	03F	LMA	\$206.89
2013	12	1457	5843543	Playscape- Alumni Park	03F	LMA	\$317.04
					03F	Matrix Code	\$1,323.21
2014	3	1431	5806757	East Hartford Community Shelter	05	LMC	\$27,735.93
2014	3	1431	5820824	East Hartford Community Shelter	05	LMC	\$7,264.07
2014	5	1433	5778248	Friendship Center Free Hot Meal Program	05	LMC	\$2,250.00
2014	5	1433	5806757	Friendship Center Free Hot Meal Program	05	LMC	\$3,000.00
2014	5	1433	5843543	Friendship Center Free Hot Meal Program	05	LMC	\$3,750.00
					05	Matrix Code	\$44,000.00
2013	2	1417	5748781	Senior Support Services	05A	LMC	\$840.50



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	2	1417	5753524	Senior Support Services	05A	LMC	\$1,025.00
2013	2	1417	5758982	Senior Support Services	05A	LMC	\$738.00
2013	2	1417	5767872	Senior Support Services	05A	LMC	\$369.00
2013	2	1417	5778248	Senior Support Services	05A	LMC	\$522.75
2013	2	1417	5789309	Senior Support Services	05A	LMC	\$78.00
2014	2	1430	5789309	Senior Support Services	05A	LMC	\$291.00
2014	2	1430	5796897	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5806757	Senior Support Services	05A	LMC	\$1,004.50
2014	2	1430	5813649	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5824484	Senior Support Services	05A	LMC	\$809.75
2014	2	1430	5835351	Senior Support Services	05A	LMC	\$779.00
2014	2	1430	5843543	Senior Support Services	05A	LMC	\$738.00
					05A	Matrix Code	\$8,835.50
2014	7	1435	5767872	Bilingual Counselor	05D	LMC	\$276.00
2014	7	1435	5778248	Bilingual Counselor	05D	LMC	\$336.00
2014	7	1435	5789309	Bilingual Counselor	05D	LMC	\$300.00
2014	7	1435	5806757	Bilingual Counselor	05D	LMC	\$768.00
2014	7	1435	5813649	Bilingual Counselor	05D	LMC	\$360.00
2014	7	1435	5820824	Bilingual Counselor	05D	LMC	\$480.00
2014	7	1435	5835351	Bilingual Counselor	05D	LMC	\$384.00
2014	7	1435	5843543	Bilingual Counselor	05D	LMC	\$96.00
					05D	Matrix Code	\$3,000.00
2014	6	1434	5806757	Interval House	05G	LMC	\$5,000.00
					05G	Matrix Code	\$5,000.00
2014	4	1432	5778248	Fair Housing	05J	LMC	\$5,034.46
2014	4	1432	5796897	Fair Housing	05J	LMC	\$3,689.71
2014	4	1432	5820824	Fair Housing	05J	LMC	\$3,608.48
2014	4	1432	5835351	Fair Housing	05J	LMC	\$167.35
					05J	Matrix Code	\$12,500.00
2014	8	1436	5789309	InterCommunity, Inc.	05O	LMC	\$3,946.80
2014	8	1436	5813649	InterCommunity, Inc.	05O	LMC	\$1,053.20
					05O	Matrix Code	\$5,000.00
2012	7	1409	5748781	Housing Rehabilitation- Single Family	14A	LMH	\$5,099.19
2012	7	1409	5753524	Housing Rehabilitation- Single Family	14A	LMH	\$8,767.41
2012	7	1409	5758982	Housing Rehabilitation- Single Family	14A	LMH	\$5,622.39
2012	7	1409	5767872	Housing Rehabilitation- Single Family	14A	LMH	\$7,422.78
2012	7	1409	5778248	Housing Rehabilitation- Single Family	14A	LMH	\$8,195.82
2012	7	1409	5789309	Housing Rehabilitation- Single Family	14A	LMH	\$5,251.84
2012	7	1409	5796897	Housing Rehabilitation- Single Family	14A	LMH	\$2,824.32
2012	7	1409	5806757	Housing Rehabilitation- Single Family	14A	LMH	\$12,409.99
2012	7	1409	5813649	Housing Rehabilitation- Single Family	14A	LMH	\$11,961.32
2012	7	1409	5820824	Housing Rehabilitation- Single Family	14A	LMH	\$12,358.98
2012	7	1409	5824484	Housing Rehabilitation- Single Family	14A	LMH	\$3,107.20
2012	7	1409	5835351	Housing Rehabilitation- Single Family	14A	LMH	\$37,034.46
2012	7	1409	5843543	Housing Rehabilitation- Single Family	14A	LMH	\$11,164.61
2013	9	1424	5746385	Housing Rehabilitation - Single Family	14A	LMH	\$8,600.00
2013	9	1424	5768164	Housing Rehabilitation - Single Family	14A	LMH	\$8,143.60
2013	9	1424	5781984	Housing Rehabilitation - Single Family	14A	LMH	\$7,825.00
2013	9	1424	5843543	Housing Rehabilitation - Single Family	14A	LMH	\$12,660.89
					14A	Matrix Code	\$168,449.80
Total							\$428,171.49

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	3	1431	5806757	East Hartford Community Shelter	05	LMC	\$27,735.93
2014	3	1431	5820824	East Hartford Community Shelter	05	LMC	\$7,264.07
2014	5	1433	5778248	Friendship Center Free Hot Meal Program	05	LMC	\$2,250.00
2014	5	1433	5806757	Friendship Center Free Hot Meal Program	05	LMC	\$3,000.00
2014	5	1433	5843543	Friendship Center Free Hot Meal Program	05	LMC	\$3,750.00
					05	Matrix Code	\$44,000.00
2013	2	1417	5748781	Senior Support Services	05A	LMC	\$840.50
2013	2	1417	5753524	Senior Support Services	05A	LMC	\$1,025.00
2013	2	1417	5758982	Senior Support Services	05A	LMC	\$738.00
2013	2	1417	5767872	Senior Support Services	05A	LMC	\$369.00
2013	2	1417	5778248	Senior Support Services	05A	LMC	\$522.75
2013	2	1417	5789309	Senior Support Services	05A	LMC	\$78.00
2014	2	1430	5789309	Senior Support Services	05A	LMC	\$291.00
2014	2	1430	5796897	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5806757	Senior Support Services	05A	LMC	\$1,004.50
2014	2	1430	5813649	Senior Support Services	05A	LMC	\$820.00
2014	2	1430	5824484	Senior Support Services	05A	LMC	\$809.75
2014	2	1430	5835351	Senior Support Services	05A	LMC	\$779.00
2014	2	1430	5843543	Senior Support Services	05A	LMC	\$738.00
					05A	Matrix Code	\$8,835.50
2014	7	1435	5767872	Bilingual Counselor	05D	LMC	\$276.00
2014	7	1435	5778248	Bilingual Counselor	05D	LMC	\$336.00
2014	7	1435	5789309	Bilingual Counselor	05D	LMC	\$300.00
2014	7	1435	5806757	Bilingual Counselor	05D	LMC	\$768.00
2014	7	1435	5813649	Bilingual Counselor	05D	LMC	\$360.00
2014	7	1435	5820824	Bilingual Counselor	05D	LMC	\$480.00
2014	7	1435	5835351	Bilingual Counselor	05D	LMC	\$384.00
2014	7	1435	5843543	Bilingual Counselor	05D	LMC	\$96.00
					05D	Matrix Code	\$3,000.00
2014	6	1434	5806757	Interval House	05G	LMC	\$5,000.00
					05G	Matrix Code	\$5,000.00
2014	4	1432	5778248	Fair Housing	05J	LMC	\$5,034.46
2014	4	1432	5796897	Fair Housing	05J	LMC	\$3,689.71
2014	4	1432	5820824	Fair Housing	05J	LMC	\$3,608.48
2014	4	1432	5835351	Fair Housing	05J	LMC	\$167.35
					05J	Matrix Code	\$12,500.00
2014	8	1436	5789309	InterCommunity, Inc.	05O	LMC	\$3,946.80
2014	8	1436	5813649	InterCommunity, Inc.	05O	LMC	\$1,053.20
					05O	Matrix Code	\$5,000.00
Total							\$78,335.50

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	1429	5748781	Program Administration 40PY	21A		\$4,558.28
2014	1	1429	5753524	Program Administration 40PY	21A		\$5,436.48
2014	1	1429	5758982	Program Administration 40PY	21A		\$5,668.89
2014	1	1429	5767872	Program Administration 40PY	21A		\$6,713.50
2014	1	1429	5778248	Program Administration 40PY	21A		\$14,813.87
2014	1	1429	5789309	Program Administration 40PY	21A		\$4,936.59
2014	1	1429	5796897	Program Administration 40PY	21A		\$8,597.93
2014	1	1429	5806757	Program Administration 40PY	21A		\$4,237.25
2014	1	1429	5813649	Program Administration 40PY	21A		\$13,717.13
2014	1	1429	5820824	Program Administration 40PY	21A		\$13,180.25
2014	1	1429	5824484	Program Administration 40PY	21A		\$1,553.59



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	1429	5835351	Program Administration 40PY	21A		\$17,566.92
2014	1	1429	5843543	Program Administration 40PY	21A		\$5,808.08
Total					21A	Matrix Code	\$106,788.76

Part I: **Summary of Federal Resources and Distribution of Funds**

Federal Funds Made Available	Funds Committed	Funds Expended	Geographic Distribution
Homeless Shelter – Community Development Block Grant (CDBG) Funds	\$ 35,000.00	\$ 35,000.00	Serves people experiencing homelessness from all census tracts in town
Housing Rehabilitation/ Single Family – CDBG Does NOT include program income	\$147,287.84 includes actual program income	\$168,449.80 Includes actual program income and prior PY funds	Town-wide distribution of funds
Housing Rehabilitation/ Multi-Family – CDBG	\$ 26,756.49	\$ 86,273.85 Includes prior PY funds	Town-wide distribution of funds
Fair Housing – CDBG Funds	\$ 12,500.00	\$ 12,500.00	Serves residents from all census tracts
Public Services – Interval House/Senior Services/Friendship Center/ InterCommunity/ Youth Services – CDBG	\$ 32,250.00	\$ 30,835.50 Includes prior PY funds	Serves residents from all census tracts
Economic Development/ Commercial Rehabilitation	\$ 50,000.00	\$ 0	Improvements to commercial properties along major thoroughfares in low to moderate income areas

Part I: - Continued

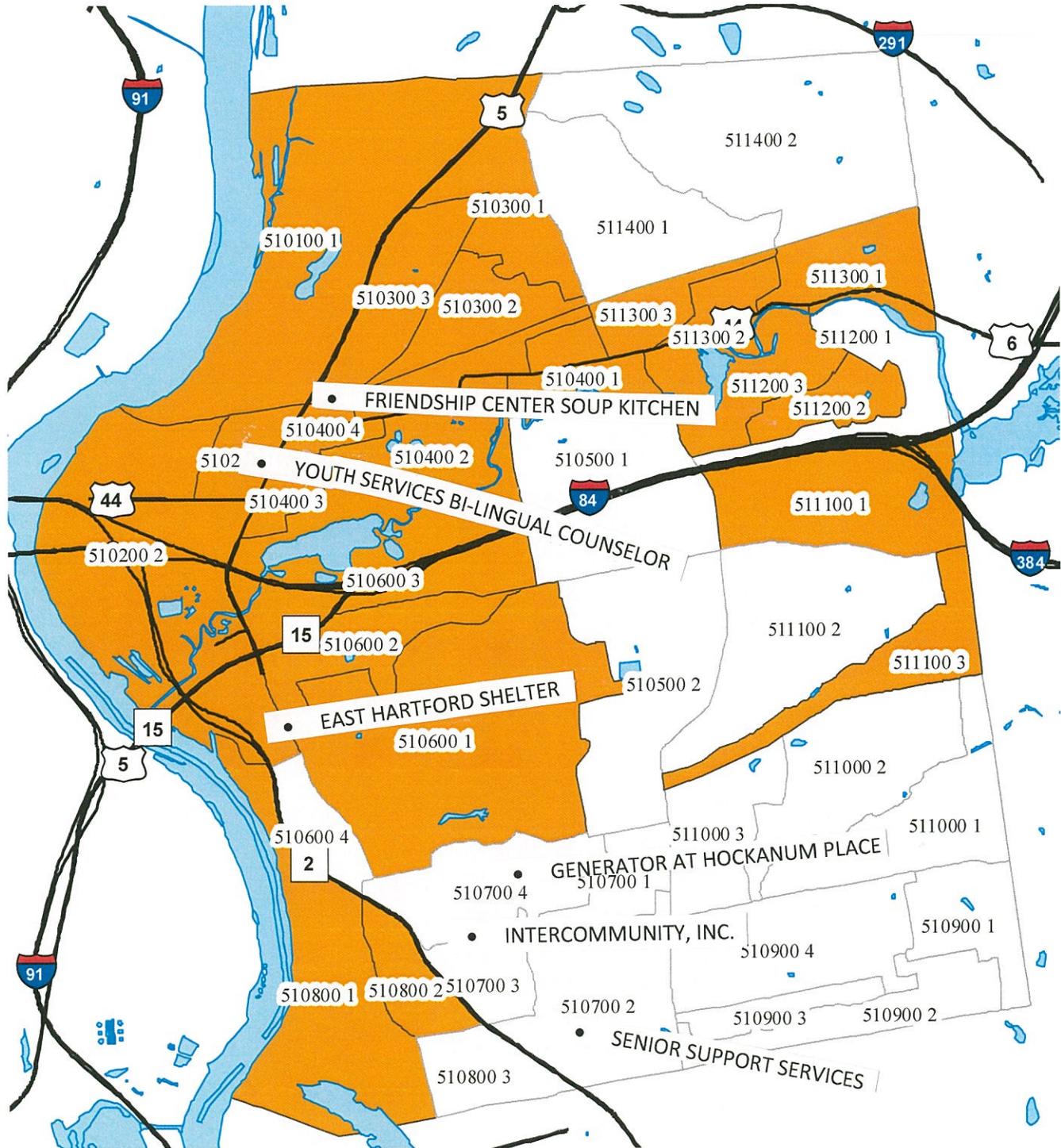
Summary of Resources and Distribution of Funds

Federal Funds Made Available	Funds Committed	Funds Expended	Geographic Distribution
Physical Improvements: Parks/Public Facilities - CDBG Funds	\$ 45,000.00	\$ 96,061.67 Includes prior PY funds	1 project is located in census tract 5107, 1 project is located in census tract 5103, and 1 project is located in census tract 5102
Physical Improvements: Streetscape - CDBG Funds	\$ 113,281.00	\$ 85,324.52 Includes prior PY funds only	1 project is located in census tracts 5102 and 5104
Capital Fund Program - 2013	\$ 627,764.00	\$ 600,605.00	East Hartford LIPH Units
- 2014	\$ 684,706.00	\$ 533,124.00	East Hartford LIPH Units
- 2015	\$ 758,845.00	\$ 35,966.00	East Hartford LIPH Units
Section 8 Housing Choice Voucher Program – HUD	\$ 3,594,151.00	\$ 3,594,151.00	Town-wide
Low Income Public Housing (LIPH) Subsidy	\$ 1,804,488.00	\$ 1,804,488.00	East Hartford LIPH Units
TOTALS	\$ 7,907,460.73	\$ 7,082,779.34	

The maps on the following pages depict the low and moderate income areas in East Hartford, and the areas of minority concentration.

Town of East Hartford

Low to Moderate Income Census Block Groups



Low to Moderate Income Block Groups

- Below 50%
- 50% and above
- Waterbodies

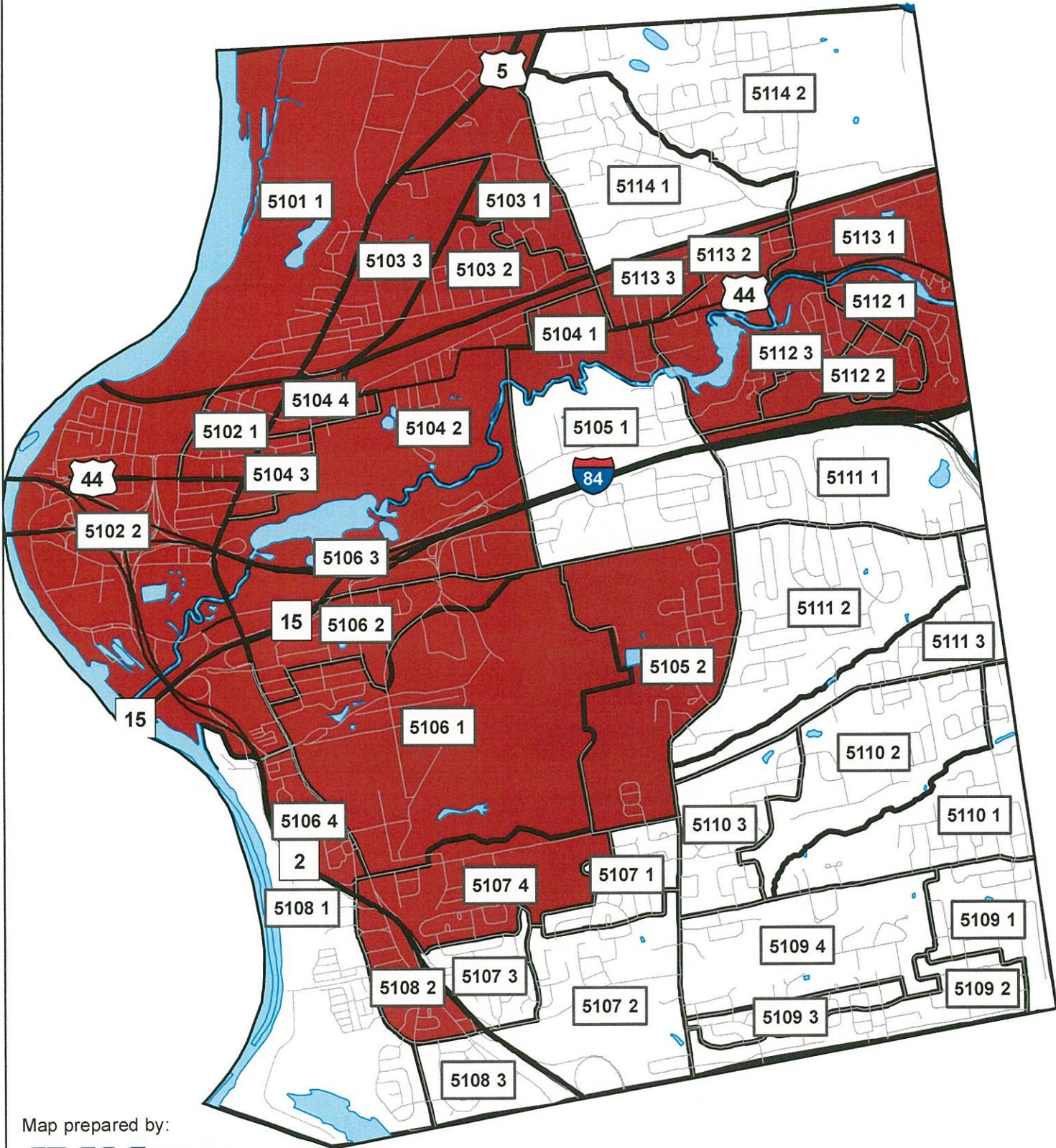
Map prepared by:



July 2014

Data Source: Census 2010 boundary file
ACS 5 yr (2006-2010) Low to Moderate Income Summary File

Minority Concentrations (>20% Black) East Hartford, Connecticut



Map prepared by:



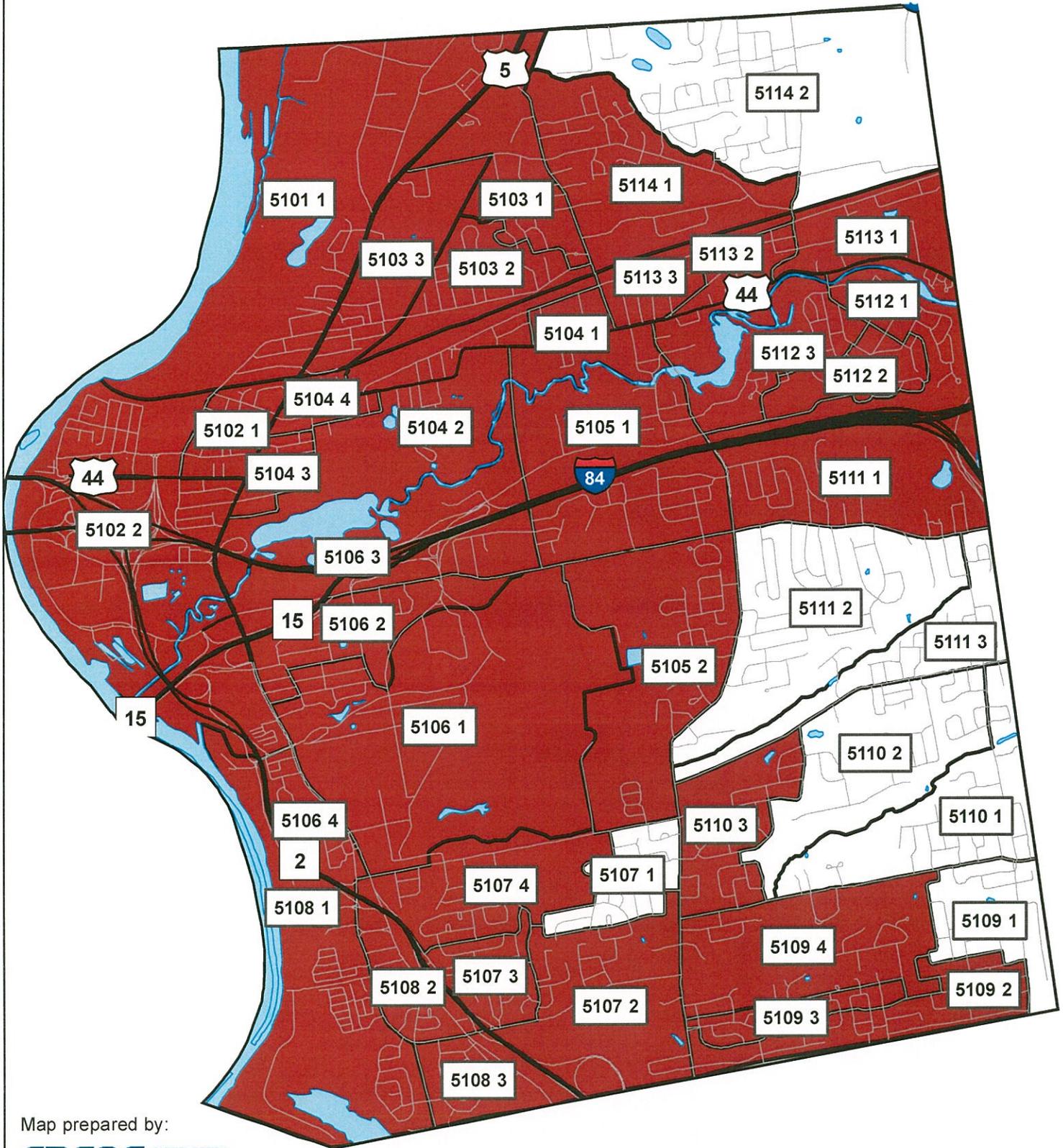
October 2014

Data Source: Census 2010

Legend

Minority Concentrations (>20% Black)

Minority Concentrations (>15% Hispanic) East Hartford, Connecticut



Map prepared by:



October 2014

Data Source: Census 2010

Legend

Minority Concentrations (>15% Hispanic))

SECTION II

TOWN OF EAST HARTFORD
CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT
NARRATIVE

September 1, 2014 -- August 31, 2015

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Introduction

The Town of East Hartford receives Community Development Block Grant (CDBG) funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD). **The overall goal of the CDBG Program is to assist in the development of viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low and moderate income.** In July 2010, the Town issued its Consolidated Plan for the five year period of September 2010 - August 2015. Its purpose was to state, in one document, the specific objectives that East Hartford would pursue over the five year Plan period to help reach this overall goal while using funds leveraged with other available resources.

The purpose of this Consolidated Annual Performance and Evaluation Report (CAPER) is to report on the Program Year that began September 2014 and ended August 2015. This represents year five of the Consolidated Plan period. The Report is designed to show the CDBG activities conducted throughout the year and the progress made towards reaching the five year Consolidated Plan objectives. These objectives are listed below:

- **Improve the supply and condition of one to four unit housing occupied by low income families in designated neighborhoods and throughout East Hartford through the implementation of housing improvement programs; including, but not limited to, lead-based paint hazard control, general and emergency rehabilitation, handicapped accessibility and code correction.**
- **Provide fair housing services to the East Hartford community, including, but not limited to, education and counseling services.**
- **Support the continued operation of East Hartford's homeless shelter with a particular emphasis on the transition of homeless persons to permanent residents in the community.**
- **Support the provision of public services which include, but are not limited to, those concerned with youth services, substance abuse, senior services and handicapped accessibility.**
- **Revitalization of downtown or any other area through the promotion of economic development which increases available jobs for low and moderate income persons.**
- **Physical improvements to parks and public facilities in deteriorating low and moderate income areas.**
- **Support efforts aimed at improving the physical, economic or social environment of low and moderate income neighborhoods.**

A: Assessment of Progress in Meeting Goals and Objectives

Housing and Homeless Priorities

- **Improve the supply and condition of one to four unit housing occupied by low income families in designated neighborhoods and throughout East Hartford through the implementation of housing improvement programs; including, but not limited to, lead-based paint hazard control, general and emergency rehabilitation, handicapped accessibility and code correction.**

In the 40th Program Year, the Town's Community Development Block Grant funded the Housing Rehabilitation Program which provided zero-percent interest deferred loans to low and moderate income homeowners to replace deteriorated roofs and furnaces. Deferred loans were similarly made available to owners of housing units occupied by low and moderate income renters upon the condition that at least one unit was owner-occupied. A total of \$254,723.65 in CDBG funds was used so that 16 units of low and moderate income housing could be made safe and more energy efficient.

In total, 16 units of housing were improved with Block Grant funds during the 40th Program Year. Table 2A, Priority Housing Needs/Investment Plan Goals, appears on page 5 with Priority Housing Activities on page 6. This table shows the progress made in rehabilitating units of housing over the five-year Consolidated Plan period.

- **Provide fair housing services to the East Hartford community, including, but not limited to, education and counseling services.**

The Town continues to use Block Grant funds to support fair housing services through a sub-recipient agreement with the Housing Education Resource Center (HERC), a non-profit housing organization dedicated to assisting individuals and organizations with resolving housing issues. The Town's Housing Planning Analyst acts as a referral source to HERC and other housing resources needed by town residents.

During the reporting period, CDBG funds in the amount of \$12,500 were provided to the Housing Education Resource Center (HERC) to carry out activities associated with fair housing, including the resolution of rental housing issues, the education and counseling of East Hartford tenants and landlords, and foreclosure prevention counseling. During the Program Year, 113 East Hartford residents were provided access to decent housing through fair housing services that included counseling on subjects such as foreclosure prevention, tenant and landlord rights and responsibilities, rental assistance programs and public/subsidized housing information/resources, fair housing laws/information and counseling, homeownership counseling/resources, eviction information/counseling for

tenants and landlords, heat/utilities/repairs problems and code violations, and emergency shelter information.

- **Support the continued operation of East Hartford's homeless shelter with a particular emphasis on the transition of homeless persons to permanent residents in the community.**

The East Hartford Community Shelter operates at near or full capacity on a year-round basis. The Community Renewal Team, Inc. (CRT) is the managing agency for the shelter. CRT receives operating funds through the State of Connecticut, as well as other sources, including CDBG. During the Program Year, \$35,000 in CDBG funds were provided to CRT for shelter operations so that 36 homeless persons, who listed East Hartford as their last permanent address, could have access to decent temporary housing. Overall, the East Hartford Community Shelter provided services to a total of 260 individuals from East Hartford and neighboring towns. In addition to emergency shelter and case management services, 36 low income East Hartford residents received services such as counseling, medical care, dental care, or child placement in Early Head Start, as age appropriate. Of the 36 East Hartford residents served, 23 were female heads of household.

Special Needs Housing

- **Support the provision of public services which include, but are not limited to, those concerned with youth services, substance abuse, senior services, and handicapped accessibility.**

During the reporting period, the Town provided Hartford Interval House, Inc., the area's domestic violence shelter, with \$5,000 in CDBG funds towards the salary of the Interval House East Program Coordinator. During the Program Year, 347 East Hartford residents received emergency shelter and/or counseling and advocacy services from Interval House East so they could reside in a safe and suitable living environment.

Also during the reporting period, \$8,835.50 in CDBG public service funds were used to support the special housing needs of the frail elderly. Outreach and referral services by an Elderly Outreach Worker, stationed in one of the Town's senior centers, helped link seniors to needed services. In total, 33 seniors were provided access to outreach and referral services so that they could continue to reside independently in a suitable living environment.

Table 1C on page 7 lists the expected numbers of homeless and special needs persons assisted and the actual number served.

Non-Housing Community Development Priorities

- **Support the provision of public services which include, but are not limited to, those concerned with youth services, substance abuse, senior services, and handicapped accessibility.**

In support of the non-housing community development portion of this priority, CDBG public service funds in the amount of \$17,000 were used to carry out the various activities listed below:

InterCommunity, Inc. [\$5,000] – Funds were spent on the delivery of services to 33 East Hartford residents recovering from mental illness and/or substance abuse issues through the Supportive Environmental Care for Urgent Referral Evaluations (SECURE) Program.

Friendship Center Free Hot Meal Program [\$9,000] – Access to a more suitable living environment was provided for 774 individuals through the receipt of free hot meals, totaling 20,050 meals over the course of the year. The Friendship Center is administered by Interfaith Ministries.

Youth Services Bilingual Counseling [\$3,000] – Funds were spent on a part-time Spanish-speaking counselor to help provide bilingual counseling services for 11 East Hartford residents.

- **Physical improvements to parks and public facilities in deteriorating low and moderate income areas.**

To address this priority, CDBG funds were spent on the following projects during the reporting period:

Hockanum Park Generator [\$45,000] - During the Program Year, an emergency generator was installed at Hockanum Park, an East Hartford Housing Authority property. The emergency generator will provide power to the community room allowing the residents of this complex access to electricity in times of power outages.

East Hartford Housing Authority Generator [\$49,738.46] –During the Program Year, an emergency generator was installed at Veteran's Terrace and Veteran's Terrace Extension. This emergency generator will provide power to the community room allowing the residents of this complex access to electricity in times of power outages.

Table 2C on page 8 summarizes the housing and community development objectives, their expected accomplishments and the actual accomplishments.

**Table 2A
Priority Housing Needs/Investment Plan Goals**

Priority Need	5-Yr. Goal Plan	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
Renters						
0 - 30 of MFI	15	3/1	3/0	3/0	3/0	3/1
31 - 50% of MFI	15	3/0	3/0	3/1	3/1	3/0
51 - 80% of MFI	7	1/0	2/2	2/0	1/2	1/2
Owners						
0 - 30 of MFI	57	11/1	10/1	10/1	13/1	13/1
31 - 50 of MFI	28	6/4	5/3	5/5	6/5	6/2
51 - 80% of MFI	28	6/14	5/7	5/5	6/7	6/10
Homeless*						
Individuals						
Families						
Non-Homeless Special Needs						
Elderly						
Frail Elderly						
Severe Mental Illness						
Physical Disability						
Developmental Disability						
Alcohol/Drug Abuse						
HIV/AIDS						
Victims of Domestic Violence						
Total	150	30/20	28/13	28/12	32/16	32/16
Total Section 215						
215 Renter	30	6/1	6/0	6/1	6/1	6/1
215 Owner	85	17/5	15/4	15/6	19/6	19/3

*Homeless individuals and families assisted with transitional and permanent housing

5-Year Goal based on Housing Rehabilitation Program (Furnace and Roof Replacement).

**Table 2A
Priority Housing Activities**

Priority Need	5-Yr. Goal Plan	Yr. 1 Goal Plan/Act	Yr. 2 Goal Plan/Act	Yr. 3 Goal Plan/Act	Yr. 4 Goal Plan/Act	Yr. 5 Goal Plan/Act
CDBG						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units	37	7/1	8/2	8/1	7/3	7/3
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units	113	23/19	20/11	20/11	25/13	25/13
Homeownership assistance						
HOME						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units						
Homeownership assistance						
HOPWA						
Rental assistance						
Short term rent/mortgage utility payments						
Facility based housing development						
Facility based housing operations						
Supportive services						
Other						

5-Year Goal based on Housing Rehabilitation Program (Furnace and Roof Replacement).

Transition Table 1C
Summary of Specific Housing/Community Development Objectives
(Table 1A/1B Continuation Sheet)

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Homeless Objectives					
	Support the continued operation of East Hartford's homeless shelter	CDBG	Persons	75	36	DH-1
	Special Needs Objectives					
	Support the services of a domestic violence shelter	CDBG	Persons	145	347	SL-1
	Provide senior support services to at-home frail elderly	CDBG	Persons	40	33	SL-1
	Other Objectives					

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Transition Table 2C
Summary of Specific Housing/Community Development Objectives
 (Table 2A/2B Continuation Sheet)

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Rental Housing					
	Improve condition of rental housing for low and moderate income residents	CDBG	Housing units	7	3	DH-2
	Owner Housing					
	Improve condition of low and moderate income owner-occupied housing	CDBG	Housing units	25	13	DH-2
	Community Development					
	Infrastructure					
	Public Facilities					
	Parks Improvements- Playscape/Alumni Park	CDBG	Public Facility	1	0	SL-3
	Physical Improvements- Kiosk/Public Signage	CDBG	Public Facility	1	0	SL-3
	Physical Improvement- Generator at Veteran's Terrace Community Room	CDBG	Public Facility	1	1	SL-1
	Physical Improvement- Generator at Hockanum Park Community Room	CDBG	Public Facility	1	1	SL-1
	Streetscape- Improvements to Central Business District	CDBG	Public Facility	1	0	SL-3
	Public Services					
	Support provision of public services to East Hartford low and moderate income residents	CDBG	Persons	846	818	SL-1
	Provide fair housing services to the East Hartford community	CDBG	Persons	281	113	DH-1
	Economic Development					
	Revitalize downtown through commercial façade improvements	CDBG	Businesses	3	0	EO-3
	Neighborhood Revitalization/Other					

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

B: Affirmatively Furthering Fair Housing

East Hartford updated its *Analysis of Impediments to Fair Housing* in February, 2009. In December, 2012, the Town was contacted by HUD's Boston Field Office of Fair Housing and Equal Opportunity (FHEO) regarding the Town's Analysis of Impediments (AI). FHEO stated that a new Analysis of Impediments must be developed and suggested that the Town take advantage of fair housing training opportunities.

On July 15, 2015, the Town of East Hartford submitted its new Analysis of Impediments to Fair Housing to HUD. During the Program Year, the Housing Planning Analyst attended a housing seminar: Annual Conference of the Connecticut Housing Coalition on September 24, 2014 in Hartford, Connecticut.

The State of Connecticut Department of Housing tracks the percentage of affordable housing that can be found in each town throughout the state. Figures published on March 1, 2015, show that in 2014, 17.38% of East Hartford's housing was considered *affordable*, meaning it was either publicly assisted and/or has rental subsidies or mortgages through the Connecticut Housing Finance Authority. For this reason, East Hartford is exempt from the State of Connecticut Affordable Housing Land Use Appeals Act 89-311.

The Town of East Hartford has been deemed a "distressed municipality" by the State of Connecticut Department of Economic and Community Development. According to C.G.S. Section 32-9p, the definition of a distressed municipality should be based on "high unemployment and poverty, aging housing stock and low or declining rates of growth in job creation, population, and per capita income."

It has been determined that the Town of East Hartford has satisfied the affordable housing criteria contained in subsection 8-30g(k) of C.G.S. 126a, as referenced above. Despite the fact that East Hartford has been identified as exempt, a number of barriers faced by households in need of or trying to maintain affordable and fair housing have been identified.

During the 40th Program Year, the Town has taken the following actions toward mitigating these barriers:

Barrier #1: The Town of East Hartford maintains an accessible database of all resources (i.e. food share, fuel assistance, renter's rebate, etc.) for residents who are in need of such resources.

Action #1: During the Program Year, the Town of East Hartford's website was updated on a regular basis and included links and other referral information for Town residents. Some of the information contained on the website includes

Renter's Rebate Program, Job Lead Links, tax credit information, bedbug information, Fuel Assistance Program and Foodshare.

Action #2: Housing resources that East Hartford residents can access for assistance with their housing issues, including fair housing issues, are posted on the Town's website. Contact information is provided for the Housing Education Resource Center (HERC), and for other organizations that offer free housing assistance.

Action #3: Free internet access at the Raymond Library is available to all East Hartford residents. During the Program Year, the Raymond Library underwent a major renovation. While re-located, internet access was available throughout the renovation process. Accessibility to online resources is crucial for East Hartford residents without personal access to the internet.

Action #4: The East Hartford Department of Health and Social Services has a directory of housing properties in East Hartford ("Housing Leads"). This directory is posted in the Social Services division and is handed out to residents in need. Residents are also referred to the East Hartford Housing Authority for additional housing assistance.

Action #5: As Section 8 housing units become available, the Social Services division posts the information on its bulletin board in East Hartford Town Hall.

Action #6: During the Program Year, two free workshops were hosted by the Town for East Hartford residents. These sessions were presented by HERC. A Landlord and Tenant Rights and Responsibilities Workshop was held on May 5, 2015 in the Welling Conference Room of Town Hall. Local, state and federal resources were presented along with ways to save money and facts dispelling myths. A discussion was held and opportunities were provided for the East Hartford residents in attendance to ask questions.

The second workshop on foreclosure prevention was held on June 9, 2015 giving community members an opportunity to learn about options to avoid foreclosure, the "red flags" of predatory lending, how to communicate with lenders, HUD-approved housing counseling agencies, the rights of tenants in buildings under foreclosure and State and Federal resources and programs. Individuals were encouraged to attend upcoming foreclosure prevention clinics held at HERC.

Barrier #2: There is a continued need for housing rehabilitation efforts in town, particularly as more homeowners face economic hardships. The Town's Consolidated Plan identifies as a high priority the need to improve the physical condition of existing housing stock for households earning 0-80% of the area median income as well as addressing the cost burden for extremely and very low income renters at 0-30% and 31-50% area median income.

Action #1: The Town of East Hartford, in its Consolidated Plan for fiscal years 2010-2014, committed itself to the use of Community Development Block Grant (CDBG) funds to rehabilitate existing aged housing stock on behalf of low and moderate income property owners who reside in their homes. The demand for this activity has been high, and the outcome successful. The Housing Rehabilitation Program's zero-percent interest, deferred loan program has helped homeowners struggling with cost burdens to address urgent needs such as replacement roofs and furnaces. Owners of rental properties participating in the Housing Rehabilitation Program sign a three-year Rent Regulatory Agreement. Metropolitan Fair Market Rental Rates form the basis for this agreement.

Barrier #3: Low homeownership, higher vacancies and increased foreclosures are trends that indicate a barrier to affordable housing. According to the 2009-2013 American Community Survey (ACS) Five-Year Estimates, the homeownership rate in East Hartford is 58%, below the rates of Hartford County and surrounding communities (Hartford County 65.5%, Glastonbury 66.7% and South Windsor 91.5%) and just slightly higher than Manchester 55.8%. East Hartford's homeowner vacancy rate may also be considered. The 2011-2013 ACS Three-Year Estimates indicate that East Hartford's homeowner vacancy rate of 2.4 is above most of the rates in Hartford County and surrounding communities (Hartford County 1.7, Manchester 1.7, Glastonbury 0.6 and South Windsor 1.7).

Action #1: The Town uses Community Development Block Grant funds to contract with HERC to provide fair housing services to the citizens of East Hartford. Comprehensive education and counseling services are provided on topics such as discrimination, eviction, security deposits, leases, rent increases, housing maintenance issues, and utility matters. East Hartford residents whose housing situations require intervention are referred by HERC to the Connecticut Fair Housing Center or the Connecticut Commission on Human Rights and Opportunities. A Memorandum of Understanding first executed with HERC in March 2009, provides for foreclosure prevention counseling to any East Hartford resident participating in the Town's Housing Rehabilitation Program whose mortgage is delinquent, in default or who wishes to refinance to avoid delinquency or default.

Action #2: Since August, 2010, the Town has exhibited informational materials regarding the Connecticut Housing Finance Authority's Emergency Mortgage Assistance Program (EMAP) in public areas throughout the Town's facilities. Coordinated through the Grants Administration Office, posters and brochures (English and Spanish) are displayed in the Town Hall lobby, Grants Administration Office, Social Services Office, Raymond Library, East Hartford Community Cultural Center (includes WIC, Parks & Recreation and Youth Services offices) and two Senior Centers.

EMAP provides mortgage assistance to Connecticut homeowners faced with foreclosure or anticipating a mortgage delinquency as a result of a financial

hardship arising from circumstances beyond their control. EMAP may provide temporary monthly mortgage assistance for up to five years or a one-time payment to bring a delinquent mortgage current. Making this program's information available to East Hartford homeowners is a way to enable residents to partake of affordable housing-based services.

Action #3: On June 25, 2014, the Town of East Hartford's Planning and Zoning Commission adopted its 10-Year Plan of Conservation and Development (POCD). This document will be utilized to guide policy and land use decisions within the municipality.

The Grants Administration Office received posters from the National Fair Housing Alliance during the Program Year aimed at stopping housing discrimination by educating people about their rights. Posters contain a mobile telephone application, HUD's fair housing web address as well as the telephone number for the HUD Hotline. The Grants Administration Office posted the posters throughout Town Hall, Raymond Library, East Hartford Community Cultural Center and the South End Senior Center.

The Fair Housing Officer and Grants Administration Office continued to coordinate efforts with Town Departments such as the Inspections and Permits Department and the Health and Social Services Department to maintain an open dialogue regarding fair housing issues and to provide assistance and outreach to residents. The Fair Housing Officer met with staff from the Inspections and Permits Department and the Health and Social Services Department to reiterate the role of the Fair Housing Officer and to encourage referrals, if necessary.

Additionally, the Town of East Hartford has continued its support of fair housing by providing \$12,500 in CDBG funds to HERC. In return, 113 persons residing in 53 East Hartford households received assistance with counseling, referrals and educational information on fair housing. The following are requests (by number of households) received by HERC, during the reporting period, which were followed up on with client services:

Discrimination Complaint	0
Elderly Housing Information	0
Eviction Information/Counseling (tenants)	5
Eviction Information/Counseling (landlords)	1
Emergency Shelter Request/Information	1
Request for Market Rental Unit Listing/info	0
Rental Assistance Programs Info/Resources	9
Request Public/Subsidized Housing Info/Listings	0
Lease/Rental Agreement Questions	0
Rental Rights Counseling/Info (landlords)	9
Rental Rights Counseling/Info (tenants)*	18
Rent Increase Questions/Problems	0

Security Deposit Questions/Problems	0
Heat/Utilities/Repairs Problems/Code Violations	1
Tenant/Landlord Mediation	0
Fair Housing Laws/Information	1
Homeownership Counseling/Resources	7
Foreclosure Prevention Counseling	1
Energy/Rehab Assistance Program Information	0
Request for Publications	0
Multiple Housing Issues	0
Other/Miscellaneous	0
	<hr/>
TOTAL	53

* Note that 18 East Hartford client households contacted HERC 22 times regarding tenants requesting rental rights counseling/information during the reporting period.

From September 1, 2014 to June 30, 2015, 53 East Hartford households received assistance, counseling, referrals and education information on fair housing. During the Program Year, HERC received no formal discrimination complaints from East Hartford residents.

During the Program Year, there was a decrease in the number of requests for foreclosure prevention counseling (25 in 2013 to one in 2014; a 96% decrease) and an increase in the number of homeownership counseling/resources clients (from one in 2013 to seven in 2014; an 85.7% increase). This may be due to the fact that HERC has shifted its focus by no longer conducting foreclosure prevention services due to staffing changes. HERC is now acting as a referral service.

C: Public Policies

East Hartford is exempt from the State of Connecticut’s Affordable Housing Land Use Appeals Act (89-311) because 17.38% of its housing is considered affordable (published March, 2015). However, most of this housing is greater than 40 years of age. With little land available for new affordable housing, the Town has committed itself to using CDBG funds and other resources for improvements to its existing housing stock. The Grants Administration Office regularly runs housing rehabilitation programs that focus on improvements to the housing units of low and moderate income renters and owners. Owners of rental properties participating in the CDBG-funded Housing Rehabilitation Program sign a three-year Rent Regulatory Agreement. Metropolitan Fair Market Rental (FMR) Rates form the basis for this agreement.

The Town's Housing Code Enforcement Division takes an active role in enforcing property standards and referring property owners to Town-administered housing programs.

The Town has its Fair Housing Policy posted on its website. It also posts a listing of resources that Town residents can access for foreclosure assistance and lending help. The Housing Planning Analyst in the Grants Administration Office regularly acts as a referral source for residents seeking assistance with housing issues.

D: Rehabilitation of Affordable Housing

During the reporting period, a total of four affordable (0-50% of median income) housing units were assisted with CDBG funds. This was less than the goal of 25 affordable units stated in the Consolidated Plan. Table 3B Annual Housing Completion Goals, on page 17, illustrates these numbers.

Of the four units, two were in the extremely low income range and two were in the low income range.

Housing rehabilitation activities were conducted at a deliberate pace this Program Year. For the period of February 28, 2015 through July 6, 2015, the Assistant Grants Administrator (AGA) position was vacant. During this time, the Housing Planning Analyst (HPA), who coordinates rehabilitation activities, continued to manage the Housing Rehabilitation Program while also performing the duties of the AGA. During this time, the HPA was also responsible for submitting the Town's Analysis of Impediments, 41st Program Year Action Plan and the five-year Consolidated Plan. The HPA continues to manage the Housing Rehabilitation Program as well as train the new AGA. The AGA position was filled on July 6, 2015. The AGA is responsible for preparation of the annual Action Plan, the CAPER, monitoring sub-recipients, preparing contracts, recording accomplishment data and financial management activities, among other duties.

Under 2013 Capital Fund Program (CFP) funding, the East Hartford Housing Authority (EHHA) completed projects repairing trip hazards on concrete walks at Elms Village and Rochambeau. Generators were upgraded at both Miller Gardens and Meadow Hill and both locations received electrical upgrades so that the Community Room spaces were carried on the generator. Also, the Maintenance Department replaced one riding lawn mower. Hutt Heights asphalt parking lots and sidewalks were also replaced.

EHHA utilized funding from the 2014 Capital Fund Program for projects that included replacing the ethylene propylene diene terpolymer (EPDM) roof with a thermoplastic polyolefin (TPO) membrane roof with increased insulation at The Highlands, completion of the replacement of the perimeter fence at Meadow Hill,

and installing backup generators at the 546 Burnside Avenue Central Office. The 2014 CFP also partially funded a generator installation at the Hockanum Park Community Room. The majority of funding for the generator came from the Town of East Hartford CDGB grant.

The EHHA was awarded an Emergency Safety and Security Grant (ESSG) in the amount of \$250,000 from HUD, which paid for replacement and upgrades to existing security systems at Meadow Hill, Central Office and Miller Gardens. At Miller Gardens under this grant, parking lot lighting will be expanded to improve safety and security.

Projects planned and funded under CFP 2015 include the replacement of generators at both Shea Gardens and The Highlands. The security systems at The Highlands and Heritage Gardens will also be replaced/upgraded. Additional funding is set aside to help pay for the Energy Performance Contract (EPC) construction support.

Under the HUD Energy Performance Contract (EPC) Program, EHHA has worked with Johnson Controls Inc. to install identified energy efficiency projects, which pay for themselves through cost savings. These projects occur at some or all properties and include: Lighting upgrades to LED lighting (started September 1, 2015), water conservation by replacement of toilets/aerators (completed), installation of Safe-T-Elements on stoves (completed), replacement of electric dryers with gas (completed), installation viable frequency drive (VFD) pump controls and thermal release device (TRD) controls on radiators at Meadow Hill (completed), conversion of electric radiators to hot water baseboard at Heritage Gardens and The Highlands, and gas fired high-efficiency central boilers (started July 1, 2015). The overall cost of this work is \$2.5 million.

The EHHA owns and manages a total of 617 units of federally funded Low Income Public Housing (LIPH). Five hundred seventeen of these units are for the elderly and persons with disabilities and the remaining 100 units are reserved for families. Additionally, EHHA owns, manages and administers a 150-unit Project Based Section 8 Property comprised of 2 and 3 bedroom units of family housing. The Authority also administers a federally-funded tenant-based Section 8 Program, serving a combined total of approximately 450 assisted families from throughout the Town of East Hartford.

The Housing Programs Manager (HPM) of the EHHA states that there is a public housing waiting list of approximately two years for individuals with disabilities under the age of 50, and approximately one year for elderly and disabled persons 50 years and older. The wait periods for families seeking public housing vary from one to three years depending on the unit size needed. The longer wait periods are typically for the units with more bedrooms.

Elms Village and Rochambeau are federal complexes generally preferred by those fifty years and older. Elms Village is in need of first floor units and Rochambeau is in need of more accessibility for its units. The HPM states that disabled seniors living in second floor units that do not have elevator access have the option of moving to a high rise complex with elevators in any of the mixed population buildings.

The Chairman of the East Hartford Commission on Aging continues to report that there are not enough first floor units available in public housing to accommodate demand. Seniors may experience difficulties when they live on upper floors and become disabled or develop mobility issues. A few of the EHHA housing complexes do not have elevators, or have second floors that are not fully accessible.

Because of these challenges, over the past several years, as HUD funding levels have permitted, EHHA has converted many of its federal elderly/disabled housing units to allow for full handicap accessibility (Section 504). To date, EHHA has converted a total of 26 Section 504 units, six of which are located in its Project Based Section 8 Property. Section 504 regulations define an accessible dwelling unit as one that is located on an accessible route and can be approached, entered, and used by individuals with disabilities.

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: Town of East Hartford	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
Program Year:						
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	25	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	25	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	6	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	6	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	19	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	19	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	25	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	25	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	7	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	25	13	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	32	16	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

E: Households and Persons Assisted

1. Publicly-Assisted Rental Housing

There are 612 renter households residing in federally-funded public housing (out of a possible 617 units); 528 are elderly residents or one to two member households. Of that number, 85.22% are in the extremely low income category; 12.69% are in the low income category; and 2.09% are in the low and moderate income category. There are 72 households that fall into the small related household category. Of that number, 88.89% are in the extremely low income category; 11.11% are in the low income category; and none are in the low and moderate income category. There are nine households that fall into the large related household category. Of those, 88.89% are categorized as extremely low income; none are in the low income category; and 11.11% are in the low and moderate income category. Of the six 617 units, five are currently vacant and three households' incomes increased over limits during occupancy.

The race/ethnicity of the currently-occupied 612 renter households is as follows: 33.01% are non-Hispanic White; 33.17% are Hispanic; 30.07% are non-Hispanic Black; 3.59% are Asian/Pacific Islander; and 0.16% is Native American.

There are 451 households utilizing Section 8 Housing Choice Vouchers. The race/ethnicity of these households is as follows: 45.45% are non-Hispanic Black; 7.54% are non-Hispanic White; 46.12% are Hispanic; and 0.89% is Asian/Pacific Islander.

2. Housing Rehabilitation

During the reporting period, a total of 16 households were provided grant funds to replace deteriorated roofs and/or furnaces. Of the 16 units addressed, two were occupied by extremely low income households (0-30% MFI), two were occupied by low income households (31-50% MFI), and 12 were occupied by low and moderate income households (51-80% MFI). There were 10 female heads of household and two were elderly heads of household; Seven were Black/African American, five were White, three Other or Multi-racial, and one was Native Hawaiian/Pacific Islander. Four were of Hispanic ethnicity.

3. Homeless Individuals and Families

The Town of East Hartford uses CDBG funds to support the East Hartford Community Shelter. Located at 381-385 Main Street, this shelter had 16 beds for men and 24 beds for women and children during the Program Year. During the reporting period, a total of 260 persons were provided shelter at this facility. Thirty-six of those individuals listed East Hartford as their last known address and were of extremely low income. Of these, 25 individuals were White, nine

Black/African American, one Black/African American & White, and one Other/Multi-racial. Seven were of Hispanic ethnicity.

4. Non-Homeless Persons with Special Needs

In its FY 2010-2014 Consolidated Plan, the Town of East Hartford identified two groups in need of housing support: the frail elderly and persons with disabilities.

To assist the frail elderly in coping with the cost burden of housing and to be able to live independently as long as possible, CDBG funds were used to support an Elderly Outreach position which served to link seniors in the community with available resources to meet their needs. The recipients of these services totaled 33, all of whom were White.

F: Documentation of Assistance Provided

The Town of East Hartford will continue to be responsible for ensuring that the required documentation for each household or person benefiting from services is maintained. For the reporting period, the data captured included the following:

- Address of property
- Number of residential dwelling units occupied by assisted households
- Type of assistance provided
- Program funding sources and amounts of federal assistance
- Name of household/person assisted, income category, household racial/ethnic group

The Town of East Hartford's Grants Administration Office will continue to maintain all documentation on CDBG-assisted activities. Documentation on publicly-assisted housing activities will be kept by the East Hartford Housing Authority.

G: Continuum of Care

At the heart of East Hartford's Continuum of Care is the East Hartford Community Shelter. During the past year, the East Hartford Community Shelter provided 16 beds for men and 24 beds for women and children. Operating 24 hours per day and seven days per week, the shelter provides meals for homeless families. Community Renewal Team, Inc. (CRT), the managing agency, is a non-profit community organization dedicated to reducing poverty in the Greater Hartford area. During the 40th Program Year, the Town granted CRT \$35,000 in CDBG funds to use toward the cost of operating the shelter. Two hundred sixty unduplicated persons received services during the reporting period; 36 persons who received services listed East Hartford as their last permanent address.

In the event that the East Hartford Community Shelter is full, a number of regional resources are in place to accommodate those in need. Some of these resources include:

- Immaculate Conception/Hartford: 60 beds, serving men
- Open Hearth/Hartford: 25 beds, serving men
- Stewart B. McKinney/Hartford: 88 beds, serving men
- South Park Inn/Hartford: 85 beds, serving men, women, & children
- St. Elizabeth's House/Hartford: 30 beds for men, 16 beds for women
- Tri-Town Shelter/Vernon: 16 beds, serving men, women & children
- Soromundi Commons/Hartford: 13 beds, serving women
- The Cornerstone Shelter/Vernon: 15 beds, serving men & women

To comply with federal regulations, Connecticut regions developed the Coordinated Access Network (CAN), a system that provides wraparound services for all those experiencing homelessness. Implemented on November 17, 2014, CAN provides single "front door" access to housing services by having individuals and families call 211. If they are not in need of immediate services, an appointment is scheduled with a case manager to discuss their situation and determine the best options to meet their needs. If the caller is in need of immediate shelter, 211 communicates with regional shelters to locate available shelter beds. The main goals of this system are: 1) to ensure that all households receive equal treatment 2) to guarantee that the client-focused services delivered align well with each individual circumstance 3) to facilitate the capture of meaningful data from the first moment a household experiences a housing crisis to when they are once again stably housed.

Other components of the Town's Continuum of Care include the following:

- Interval House's Domestic Violence Shelter – a shelter that provides a safe place for individuals and families forced from their homes because of domestic violence. The Town gave CDBG monies of \$5,000 to this sub-recipient during the Program Year.
- Transitional Housing is available through CRT's Project T.E.A.C.H. (Training Employment and Community Housing) and its Supportive Housing Collaborative. Other transitional housing is available through My Sisters' Place, Inc., St. Elizabeth House's, House of Bread, Open Hearth, Soromundi Commons, and South Park Inn. The East Hartford Community Shelter has utilized rooming houses in town as transitional housing for clients ready to leave the shelter. In East Hartford, CRT operates a transitional rooming house specifically for veterans. Veterans Crossing has 12 beds available.
- Permanent supportive housing is a priority for many agencies serving the Greater Hartford area. CRT, the East Hartford Housing Authority, My

Sisters' Place, Inc., Capitol Region Mental Health Center (operated by the Connecticut Department of Mental Health and Addiction Services), Hands on Hartford, InterCommunity, Inc., Immaculate Conception Shelter & Housing Corp. (ICSHC) and Chrysalis Center, Inc. all have programs designed to provide permanent supportive housing. Specifically, CRT and ICSHC have their "Permanent Supportive Housing Programs", Hands on Hartford operates "Peter's Retreat" (for persons with HIV/AIDS) and Chrysalis Center, Inc. runs, among other programs, Hudson View Commons, and Project H.E.A.R.R.T. (Housing, Employment, Alternatives, and Risk Reduction Team). Soromundi Commons operates 35 units of permanent supportive housing.

- Through the Salvation Army's Marshall House, comprehensive services are provided to up to 50 homeless residents (families and single women). Services are holistic and include prevention and response to issues surrounding homelessness and poverty.
- The Housing Education Resource Center (HERC) seeks to prevent homelessness by mediating disputes between tenants and landlords, and educating both parties about their rights and responsibilities. The Town gave \$12,500 in CDBG funds to this sub-recipient during the Program Year. In addition to HERC, there are several other HUD-approved agencies that provide housing counseling in the greater Hartford area including the Urban League of Greater Hartford, Inc., Community Renewal Team, Inc. (CRT), Mutual Housing Association of Greater Hartford, Inc., and Neighborhood Assistance Corporation of America (NACA). In addition, The Christian Activities Council provides a homeownership assistance program, and the Connecticut branch of Financial Counselors of America provides homeownership assistance to military families.
- Interfaith Ministries' Human Needs Fund provides emergency, one-time assistance with rent, security deposits, utility bills and medical bills.
- Interfaith Ministries' Friendship Center Free Hot Meal Program provides three dinners per week and a Sunday brunch to those in need of assistance with food. The Town gave \$9,000 in CDBG funds to this sub-recipient during the Program Year in support of this activity.
- The Town of East Hartford's Social Services Department provides advocacy and referral services to all resources that are part of the Continuum of Care to ensure that each individual experiencing homelessness receives the most appropriate service available to meet his/her needs.

H: Institutional Structure

No specific weaknesses were identified in the Town's Consolidated Plan. The Town of East Hartford has continued to coordinate its efforts to strengthen communication and cooperation among various public institutions, non-profit organizations and private industry. Activities associated with fair housing have continued in order to address priorities previously stated.

I: Leveraging

During the 40th Program Year, the Town used Block Grant funds of \$49,738.46 to install an emergency generator at Veterans Terrace. Also during the Program Year, the Town used \$45,000 in CDBG funds to install an emergency generator at Hockanum Park. These funds were leveraged with East Hartford Housing Authority funds in the amount of \$12,275.48 for the Veterans Terrace emergency generator and \$10,860 for the emergency generator at Hockanum Park.

J: Obstacles to Serving Under-served Needs

The major obstacle to adequately serving the needs of traditionally under-served populations (including members of the homeless community, low income owners and renters, victims of domestic violence, the elderly and the frail elderly) is the lack of adequate financial resources. Lack of adequate funding places significant cost burden on local social service agencies and their low income clientele. To address housing and non-housing community development needs among traditionally under-served populations, the Town of East Hartford, through the Community Development Block Grant, has committed a significant portion of public service funds to agencies serving populations least able to meet their own needs.

The national recession that emerged from the sub-prime mortgage crisis created record numbers of residents in need. Rising unemployment rates and foreclosures put more families in jeopardy than under normal circumstances. The Town will continue to seek resources to meet housing needs. The Housing Rehabilitation Program will perform needed repairs one-to-four-unit owner-occupied properties for low and moderate income families. HERC will continue to provide counseling services to low and moderate income residents about topics including, but not limited to, discrimination, eviction, security deposits, leases, rent increases, housing maintenance issues, utility matters and foreclosure prevention. East Hartford will support initiatives, such as the Connecticut Balance-of-State Continuum of Care, which seeks to develop housing and resources for individuals experiencing homelessness and those with supportive housing needs.

K: Reduce Number of Families in Poverty

East Hartford's Health & Social Services Department (HSS) has taken an aggressive approach to combating poverty and the health problems that beset low income families. Shrinking State and Federal funding has prompted HSS to increasingly partner with public and private agencies to pursue grant funds to implement short-term social service and health initiatives in order to supplement its core services.

At the same time that HSS has increased collaboration with other agencies in pursuit of funding to implement new programs, it has continued to act as a referral source for town residents with immediate service needs. Social Service caseworkers provide referrals and advocacy for residents with emergency needs such as homelessness, lack of food, utility cutoffs and health crises. When problem resolution requires a more long-term solution, staff will provide an individual or family with a link to more long term case management services to ensure that needed services are obtained and that the individual's or family's situation has been stabilized. HSS maintains good working relationships with Town, community, and State agencies that also play a role in the Town's Anti-poverty Strategy. These agencies include: Youth Services Department, Community Renewal Team, InterCommunity, Inc., Interfaith Ministries, the East Hartford Housing Authority, First Choice Health Centers (formerly East Hartford Community Health Center), ChildPlan, YMCA, Salvation Army, State Social Services Department, State Health Department, and State Department of Mental Health and Addiction Services, to name a few.

To provide employment opportunities for town residents, the Town's Development Office and the Chamber of Commerce have worked to encourage new businesses to open in town.

Another boost to East Hartford's economy has been the growth of Goodwin College. Its new riverfront campus (between Route 2 and the Connecticut River in East Hartford) opened in 2009 with new classrooms, offices, a library, bookstore, community room and a café. The Goodwin College campus is home to three inter-district magnet schools. The magnet schools are The Connecticut River Academy, The Pathways Academy of Technology and Design, and The Goodwin College Early Childhood Magnet School. The College has grown from 600 students and less than 75 employees in 2005 to over 3,600 students and 750 employees in 2014. Goodwin College's student body is composed mostly of Connecticut residents with East Hartford as the second highest community represented (second only to Hartford). The median student age is 28 years and 81% of the students are female. Over half of the students attending Goodwin College are working adults.

Goodwin offers degree and certification programs that are a fit for the demands of Connecticut's business and industry. Bachelor's degree programs include

Business Administration, Child Study, Environmental Studies, Family Studies, Health Science, Human Services, Management and Leadership, Manufacturing, Nursing, Professional Studies, Public Safety and Security and Social Work. Associate degree programs offered are Accounting, Business Administration, Criminal Justice, Dental Hygiene, Early Childhood Education, Environmental Studies, Family Studies, General Studies, Health Science, Histologic Science, Homeland Security, Human Services, Manufacturing, Medical Assisting, Nursing, Occupational Therapy Assistant, Ophthalmic Science, and Respiratory Care. Certifications are also offered in nine areas of study.

In addition, Goodwin College has partnered with other organizations and agencies to promote workforce development, community education and renewal and environmental stewardship. Men of Vision in Education (MOVE), promotes the academic and personal success of men from disadvantaged backgrounds facing challenges attaining higher education. MOVE places a particular focus on men of color, yet also accepts any eligible student who faces general higher education challenges. In 2012, Goodwin College initiated Women Invested In Securing An Education (WISE), a program designed to support the academic and personal success of women from disadvantaged backgrounds. While WISE places a particular focus on women of color, the program also accepts female students who face general higher education challenges. The program combines career planning, counseling, mentorship, and tutoring among other things.

Goodwin College has also partnered with environmental agencies at the local, state, and federal level to remediate brownfields which will both revitalize East Hartford neighborhoods and meet Goodwin's need for additional space.

The Community Development Block Grant also plays a vital role in the Town's strategy to meet the needs of its low income residents and reduce the effects of poverty. Its housing rehabilitation programs have been invaluable in helping homeowners address critical repairs, lead hazards, and deteriorating conditions within their homes. The tenants who reside in their homes have been helped as their environments have become safer, healthier, and more attractive places to reside. The Housing Planning Analyst acts as a referral source for residents searching for first-time homebuyer programs, energy assistance programs, housing mediation and down payment assistance.

L: Public Housing Improvements

During the reporting period, the East Hartford Housing Authority (EHHA) undertook various site improvements and upgrades to Housing Authority properties. These are detailed in the attached copy of the EHHA's Capital Fund and Major Maintenance Report. (Appendix B)

M: Public Housing Resident Initiatives

The EHHA has continued its support of tenant activities. Each public housing complex has a representative on a Resident Advisory Board that represents the interests of all public housing tenants. Input from this Board helps the Housing Authority management decide which capital improvements to make.

This past year, at all complexes, the EHHA held a Bedbug Education Seminar - Prevention & Treatment, sponsored by the Town of East Hartford's Health Department. A Funeral Planning Seminar, sponsored by Lincoln Heritage, was also held.

Other housing resident initiatives for the past year were monthly blood pressure and blood sugar screenings, coupons for the local Farmers Market, Senior Care (adult day care) presentations of bingo and arts & crafts, and a Nutritional Education Series sponsored by Elmwood Kitchen and CRT. Also offered were educational events that covered topics such as comfort shoes and free diabetic shoes, second chance home care and other programs through the East Hartford Fire Department.

The EHHA continued to partner with Walgreen's for flu shot clinics and free delivery of prescriptions to elderly and disabled residents. Partnership with Rite Aid also continued, providing pneumonia shots and free delivery of prescriptions.

N: Lead-Based Paint Hazard Reduction

In June, 2007, the three-year, \$3 million dollar HUD-funded Lead-Based Paint Hazard Control grant came to an end. This highly successful program had contributed to the rehabilitation of 203 housing units in town and to the education of home improvement contractors and town residents. Although funds to specifically target lead hazards in homes no longer exist, the procedures learned during the term of the grant have been integrated into our ongoing housing rehabilitation activities. During the Program Year, one unit had interim controls applied through the Housing Rehabilitation Program to deal with lead-based paint hazards.

In 2009, the EHHA completed exterior lead-based paint abatement at Veterans Terrace and Extension (a housing complex). Funding was provided by the State of Connecticut through the Department of Economic and Community Development.

O: Compliance and Monitoring (Sub-recipients)

As administrator of the Block Grant, the Assistant Grants Administrator monitors the performance and activities of agencies and Town Departments that receive CDBG funds. Contractual agreements with sub-recipients and community-based

organizations specify the types of services and projects to be undertaken with CDBG funds during the contract period. Funded organizations submit reports periodically that describe their accomplishments and anticipated problems with meeting their annual objectives. Whenever possible, these organizations provide newspaper clippings, photographs, etc. to document their accomplishments. The Assistant Grants Administrator also makes site visits to these organizations to ensure that their record keeping is sound and that their CDBG-funded activities are documented in accordance with HUD requirements. Documentation of monitoring visits is recorded and kept on file.

P: Assessment of Annual Performance

The Town of East Hartford administered the CDBG program in compliance with the federal regulations governing the program. All expenditures were for activities that benefited low and moderate income persons. Expenditures for public services (13.90%) were within the 15% cap permitted by the program. Administrative expenses (19.50%) were below the 20% cap allowed by the program.

The Town spent its CDBG dollars in a timely fashion. On July 3, 2015, its "Timeliness Test Date", the Town's draw ratio was 1.48, below the ceiling of 1.5 set by HUD.

The Town of East Hartford successfully implemented most of the projects contained within its 40th Program Year Action Plan. All seven of the public service entities funded by the Block Grant effectively provided services to town residents. In total, 1,347 persons, the vast majority of them low income, accessed CDBG-funded public services.

The Town's Consolidated Plan for the period FY 2010-2014 identified priority housing needs in the community and set goals to meet those needs. On an annual basis, the Town plans to rehabilitate 32 units of housing using Block Grant funds. Of these 32 units of housing, seven would be existing rental units and 25 would be existing owner units.

Section D of this CAPER details the circumstances affecting the Grants Administration Office during the 40th Program Year. Housing rehabilitation activities were hampered due to the absence of an Assistant Grants Administrator to manage the CDBG program. The preparation of the Town's Analysis of Impediments, the 41st Program Year Action Plan and the five-year Consolidated Plan were prioritized. Housing Rehabilitation activities continued but at a more deliberate rate than when the office is fully staffed.

The only resource available for housing rehabilitation in the 40th Program Year was the Town's CDBG entitlement funds. CDBG funding has not been able to keep pace with construction cost increases. CDBG housing rehabilitation funds

were either spent on the 16 units of housing completed by year's end or encumbered for housing projects still underway. Strong community interest in the program remains, so the activity will continue in the 41st Program Year.

During the Program Year, an emergency generator was installed at the East Hartford Housing Authority's Community Room, serving Hockanum Park and Shea Gardens residents. An emergency generator was also installed at the East Hartford Housing Authority's Community Room, serving Veterans Terrace and Veterans Terrace Extension residents.

Funds were expended on continuing work for the rehabilitation of the existing kiosk structure on Main Street in the Central Business District.

Project proposals were received in July for the playscape at Alumni Park. The project and final payments are expected to be completed by December 2015.

Table 3A on the following page summarizes the 40th Program Year objectives, the target number of accomplishments and the actual number of accomplishments.

Appendix A follows containing a description of the process undertaken to ensure review and comment by the public and a summary of public comments received.

**Table 3A
Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Rental Housing Objectives					
	Improve condition of rental housing for low and moderate income residents	CDBG	Housing units	7	3	DH-2
	Owner Housing Objectives					
	Improve condition of low and moderate income owner-occupied housing	CDBG	Housing units	25	13	DH-2
	Homeless Objectives					
	Support the continued operation of East Hartford's homeless shelter	CDBG	Persons	75	36	DH-1
	Special Needs Objectives					
	Provide senior support to at-home frail elderly	CDBG	Persons	40	33	SL-1
	Community Development Objectives					
	Public Facilities Objectives					
	Parks Improvements- Playscape/Alumni Park	CDBG	Public Facility	1	0	SL-3
	Physical Improvements- Kiosk/Public Signage	CDBG	Public Facility	1	0	SL-3
	Physical Improvement- Generator at Veteran's Terrace Community Room	CDBG	Public Facility	1	1	SL-1
	Physical Improvement- Generator at Hockanum Park Community Room	CDBG	Public Facility	1	1	SL-1
	Streetscape- Improvements to Central Business District	CDBG	Public Facility	1	0	SL-3
	Public Services Objectives					
	Support provision of public services to East Hartford low and moderate income residents	CDBG	Persons	846	818	SL-1
	Provide fair housing services to the East Hartford community	CDBG	Persons	281	113	DH-1
	Economic Development Objectives					
	Revitalize downtown through commercial façade improvements	CDBG	Businesses	3	0	EO-3
	Neighborhood Revitalization/Other					

*Outcome/Objective Codes

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

APPENDIX A
CITIZEN PARTICIPATION

On Tuesday, October 20, 2015, a legal notice was published in The Hartford Courant giving public notice that the Town's Consolidated Annual Performance & Evaluation Report (CAPER) was available for public review and comment from October 21, 2015 until November 5, 2015 between the hours of 8:30 a.m.- 4:30 p.m., at these locations: in the Office of the Town Clerk and in the Grants Administration Office, both in Town Hall, 740 Main Street, East Hartford; and at the Raymond Library, located at 840 Main Street, East Hartford (all handicapped accessible). Also, press releases were sent to The Hartford Courant, The Gazette, The Reminder News, The Journal Inquirer, Channel 5 (local cable access), CRIS Radio and were posted on the Town's website.

In addition to the above, the legal notice invited citizens and community organizations to come to a public hearing on Monday, November 9, 2015, at 11:00 a.m. in the Town Hall Welling Conference Room, 2nd Floor (handicapped accessible) located at 740 Main Street, East Hartford. The purpose of the public hearing was two-fold: to hear comments on the CAPER and on the community development needs of East Hartford prior to the development of the Town's CDBG Action Plan for the Program Year beginning September 1, 2016.

Included in the Town's CAPER are the following documents:

- CAPER Legal Notice
- CAPER Press Release
- Financial Summary - Grantee Performance Report
- Financial Summary Attachment
- IDIS Report PR03 - Activity Summary
- IDIS Report PR23 - Summary of Accomplishments
- IDIS Report PR06 - Summary of Consolidated Plan Projects
- IDIS Report PR83 – CDBG Performance Measures Report

No comments were received during the public review period, nor did anyone appear at the public hearing held on November 9, 2015. A copy of the CAPER is on file at the Town's Grants Administration Office. The minutes from the public hearing are on the pages that follow.

MINUTES

TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC HEARING
Monday, November 9, 2015 at 11:00 a.m.

A public hearing for the Community Development Block Grant was called to order on Monday, November 9, 2015 at 11:05 a.m. in the Town of East Hartford Welling Conference Room, 740 Main Street, 2nd Floor, by Housing Planning Analyst, Sara Ross.

Staff present: Sara Ross, Housing Planning Analyst
Laura Rozza, Assistant Grants Administrator

Public present: Sign-in Sheet attached

Ms. Ross stated that the purpose of this public hearing was to give citizens and community organizations the opportunity to comment on:

- the completed 40th Program Year (2014-2015) Consolidated Annual Performance & Evaluation Report (known as CAPER);
- the housing and non-housing needs of the community prior to the development of the Community Development Block Grant Action Plan for the program year beginning September 1, 2016.

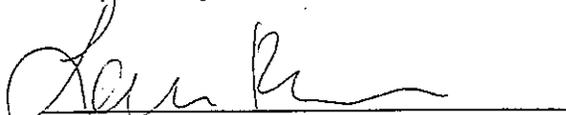
Ms. Ross read the Legal Notice (attached) which was published in The Hartford Courant on October 20, 2015.

Ms. Ross stated that there was a sign-in sheet for speakers. She referred to a copy of the 2014-2015 CAPER that describes the accomplishments of the past CDBG Program Year which was available for public review at the hearing.

At this point, Ms. Ross invited anyone present to come forward if they had comments.

There being no one present, Ms. Ross adjourned the Public Hearing at 11:10 a.m.

Respectfully submitted,


Laura Rozza, Clerk

TOWN CLERK
EAST HARTFORD

2015 NOV 10 P 2:59

Robert J. Pardo

**LEGAL NOTICE
TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ADVERTISEMENT OF PUBLIC HEARING &
PUBLIC REVIEW OF
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER)**

Public notice is hereby given that the Consolidated Annual Performance and Evaluation Report (CAPER) describing 40th Program Year Community Development Block Grant (CDBG) funded activities undertaken from September 1, 2014 through August 31, 2015 is available for public review.

The report may be examined from October 21, 2015 through November 5, 2015 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday at the East Hartford Town Clerk's Office, 740 Main Street, East Hartford, the Grants Administration Office, 740 Main Street, East Hartford, and the Raymond Library, 840 Main Street, East Hartford (all locations are handicapped accessible). The report will be submitted to the U.S. Housing and Urban Development Hartford Area Field Office by November 19, 2015.

The Town of East Hartford will hold a public information meeting at which time citizens and community organizations are invited to review and comment on the completed 40th Year (2014-2015) CAPER.

In addition, the Town will be seeking to obtain the views of citizens and community organizations on housing and community development needs, including non-housing community development needs, in advance of the development of the Town's CDBG Action Plan for the 42nd Program Year starting September 1, 2016.

The public hearing will be held on Monday, November 9, 2015, at 11:00 a.m. in the Town Hall Welling Conference Room (handicapped accessible) located at 740 Main Street, East Hartford on the second floor. Citizens and organizations are invited to comment at this public hearing. *Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7306 tres dias de negocios antes de una audiencia publica.*

For additional information regarding CDBG, call (860) 291-7306 (TTY/TDD users call Relay Connecticut 1-800-842-9710 or 7-1-1) or visit the Grants Administration Office, 740 Main Street, East Hartford, CT 06108, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Laura Rozza
Assistant Grants Administrator

Central Office**A. Cooperative Parties – Energy Consultant & Johnson Controls**

7-30-15 Dates set to complete installation of venting for new gas dryers. 8/3 for EV & SG and 8/11 for RA & HA. New dryers to be installed on 9/9 and 9/10 at all sites

7-31-15 Piping, radiators and soffits installed in East wing apartments. Apartment penetrations at HG substantially complete. Dates set for August 17 & 18 to complete install of remaining Niagara toilets. Lighting installation scheduled to start August 17 at Hutt Heights. Prior dates to be removed for next Board report.

8-3-15 Metal Venting installed for gas dryers at Elms Village & Shea Gardens

8-5-15 Storage container delivered to Hockanum Park for lighting contractor.

8-7-15 Delivered notice to The Highlands residents that floor penetrations start on 8/12.

8-12-15 Floor/ceiling penetrations started with abatement contractor.

8-31-15 Piping at HG is complete with pressure test applied. Town Inspection is scheduled for next week. At Shea Gardens, about 20 units not able to have 10" base Niagara toilet installed. Will be searching for a different model for these units. At HA, floor penetrations are complete and side wall penetrations are 50% complete. Some first floor copper piping exiting the boiler room has been started. Lighting will be scheduled to start in early September pending permits being obtained. New gas dryers are scheduled to be installed on Sept. 9 & 10 at all locations.

B. Replacement Vehicles – Fleet Upgrades

Using the DAS pricing from the State of Connecticut, EHHA is seeking quotes on four new vehicles to update its fleet. Vehicles sought are one-3/4 ton Mechanics van and one – F350 or equivalent 12' dump truck 4x4 with stake bed/tailgate lift for daily bulky waste trash hauling. Also, two each F-150 or equivalent 1/2 ton pickup trucks, 4x4, regular cab. Vehicles being disposed of are three each, 2000 GMC vans and one 1995 Dodge Dakota pickup. Once pricing is secured, and then this procurement would be forwarded with a recommendation to purchase to the Executive Director to seek Board approval.

4-2-15 Quotes sent to Finance Director to determine which budgets to buy from.

7-31-15 No change in status. Prior dates to be removed for next Board report.

8-31-15 No change in status

13- 1 Hockanum Park

A. No work scheduled

13-2 Shea Gardens**A.-Generator Replacement**

3-31-15 Under CFP 2015, a generator replacement is planned.

5-31-15 Funds now available. This project will wait until EPC work requirements are reduced.

7-31-15 No change in status. Prior dates to be removed for next Board report.

8-31-15 Initiated contact with Capital Studio Architects to continue design specifications similar to other generator upgrades/replacements recently completed.

13-3 Rochambeau

A. No work scheduled

13-4 Meadow Hill

A. Safety & Security Grant – Security Systems Upgrades

9-11-14 HUD award notice published. EHHA receives \$250,000 for 3 projects. 1. Miller Gardens Security System Upgrades, 2. Miller Gardens Parking lot lighting upgrades, 3. Meadow Hill Security Systems Upgrades.

2-23-15 Contract signed with ReedHill & Associates in the amount of \$15,000 for designing scope of work, preparing bid documents and routine construction management. Site survey to start by mid March.

7-31-15 No change in status. System used daily. Prior dates to be removed on next Board report

8-31-15 Elevator cameras now installed.

13-5 Elms Village

A. No work scheduled

13-6-The Highlands

A. Security Systems Upgrades

Under CFP 2015 funding, a security system upgrade is planned.

7-31-15 No change in status. Prior dates to be removed on next Board report

8-31-15 No change in status. Waiting for EPC work to be completed.

B. Generator replacement/fuel tank upgrades

3-31-15 Under CFP 2015, a generator replacement is planned. Current budget is \$125,308

5-31-15 Funds now available. This project will wait until EPC work requirements are reduced And/or completed.

7-31-15 No change in status. Prior dates to be removed for next Board report.

8-31-15 Initiated contact with Capital Studio Architects to continue design specifications similar to other generator upgrades/replacements recently completed.

13-6-Heritage Gardens

A. Security Systems Upgrade

Under CFP 2015 funding, a security system upgrade is planned. Current budget is \$45,000.

5-31-15 Funds now available. This project will wait until EPC work requirements are reduced

7-27-15 Toured current design firm through building for informal proposal

7-31-15 No change in status. Prior dates to be removed on next Board report

8-31-15 No change in status. Waiting for EPC work to be completed.

13-7 Miller Gardens

A. Generator Replacement – Oil tank removal

5-14-14 Due to budget concerns, this project will remain on hold until all other projects budgeted for CFP 2013 are completed to ensure proper funds are place to complete this work.

7-31-15 No change in status. Prior dates to be removed on next Board report

8-31-15 Draft IFB in process for tank removal

13-7 Miller Gardens

B. Security System Replacement

Under CFP 2014 funding, a security system upgrade is planned. Current budget is \$80,000. A grant application is also being submitted for HUD funding and if our application is selected then this Capital Fund money would be re-directed to other projects.

9-11-14 EHHA receives \$250,000 for 3 projects. 1. Miller Gardens Security System Upgrades & 2. Parking lot lighting upgrades, 3. Meadow Hill Security Systems Upgrades.

7-31-15 Installation substantially completed in interior and exterior and camera are recording. Access controls upgrades now scheduled for August 11 & 12. Prior dates to be removed on next Board report.

8-31-15 Access controls are now installed. Scheduling the elevator cameras to be installed in early part of this month. System is working daily.

C. Safety and Security Grant – Miller Gardens Parking lot lighting upgrade

7-27-15 Permit documents submitted to Town by contractor, Nutmeg Technologies

7-31-15 No change in status. Prior dates to be removed on next Board report

8-31-15 Light pole based to be delivered on Sept. 2 with saw cutting of asphalt. Excavation to be started on 9/3 with residents notified. Light poles/heads to be delivered around Sept. 15.

Hutt Heights / Larson Center

A. Driveway and Sidewalk Renovations

7-28-15 An additional area of concrete walk leading to the laundry room entrance has some trip hazards and needs repairs. Current site contractor is not able to handle this due to schedule commitments. Two bids solicited and low bidder, DAL Remodeling LLC hired for \$2,500 to complete the repairs. Work scheduled for mid August.

7-31-15 No change in status

8-24-15 Concrete repair completed at laundry room entrance. This item to be removed from the next Board report.

MR-23A Veterans Terrace & Extension

Request made to develop IFB to replace toilet, shower heads, faucet aerators with low flow devices to reduce energy consumption and costs of water supply and sewage rates.

6-30-15 No change in status

7-31-15 No change in status

8-4-15 IFB for water conservation issued and sent to 6 contractors.

8-26-15 Recommendation to Board approved to hire low bidder, Central Mechanical, to complete water conservation measure at all units.

8-31-15 Purchasing of materials with low bid vendor AB Supply to be accomplished in September and a contract with Central Mechanical to follow.



Andre Dumas, Asset Coordinator

Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Sara E. Ross the Housing Planning Analyst certify that the Five Year and
Annual PHA Plan of the East Hartford Housing Authority is consistent with the Consolidated Plan of
Town of East Hartford prepared pursuant to 24 CFR Part 91.

Sara E. Ross 6/29/2015

Signed / Dated by Appropriate State or Local Official